The Commission on Proprietary School and College Registration (CPSCR) met on Tuesday, June 24, 2014 at 1:00 p.m., Mississippi Community College Board, 3825 Ridgewood Road, Jackson, Mississippi.

Members Present: Mr. Donald Benjamin, Ms. Esther Cash, Dr. George Terry and Mr. Otis Stanford

Staff Attending: Ms. Kim Verneuille, Chuck Rubisoff and Dr. Joan Haynes


I. CALL TO ORDER
The meeting was called to order by Mr. Donald Benjamin at 1:00 p.m.

II. PRELIMINARIES
A. The invocation was given by Dr. George Terry.

B. Adjustments / Approval of Agenda
Mr. Donald Benjamin asked if there were any adjustments that needed to be made to the agenda. On a motion made by Otis Stanford and a second by Dr. George Terry, the Commission voted unanimously to approve the agenda.

C. Approval of Minutes
Mr. Donald Benjamin asked if there were any adjustments that needed to be made to the agenda. On a motion made by Dr. George Terry and a second by Otis Stanford, the Commission voted unanimously to approve the minutes of the April 14, 2014 meeting with noted corrections.

D. Acknowledgments / Introductions
Mr. Donald Benjamin apologized for going out of order and offered visitors present the opportunity to make a brief introduction.

All visitors present gave their names and the companies that they represent.

III. DIRECTOR'S REPORT
1. Ms. Kim Verneuille reported that since the April 17, 2014 meeting there have been four (4) request(s) for application packet. Ms. Verneuille discussed the registration of each request.
   • Carl Robinson – Lamar, MS
   • Patricia Knight – Hattiesburg, MS
   • Barbara Sonuga – Madison, MS
2. Ms. Verneuille reported on 12 schools that will be engaging in No Further Activities in regard to Federal State Authorization regulations.
   - Alabama State University
   - San Diego Miramar College
   - American Broadcasting School
   - East Carolina University
   - American College of Healthcare Sciences
   - US Career Institute
   - Mayland Community College
   - Rasmussen College
   - Central Michigan University
   - Allied Health Institute
   - Harding University
   - University of New Haven

3. The Allied Health Institute – Owner Gloria Areghan
   - School closed as of April 30, 2014 due to low enrollment
   - All students have completed their program

4. Concorde Career College
   - Changes to Physical Therapy Assistant program
     - Increase hours from 1,735 to 1,845 and credit hours from 76 to 78
     - Removal of English Composition & Pharmacology
     - Additional courses Intro to Physical Therapy & Rehabilitation through the Lifespan
     - Already approved by TN Higher Education Commission
     - Effective for students beginning in April 2014
     - Explained to Concorde Compliance Officials that these must be approved in MS for it to be affective for MS students enrolled.
     - If a MS student complains prior to approval, they are responsible for making corrections to the approved programs for those students.

5. Creations CNA Training School
   - New Annex in Southaven, MS
   - New Phlebotomy program

6. Hearts In Training Rosedale, MS
   - Lowering tuition for CNA program from $2500 to $1100.
   - Effective June 2014 enrollment

7. Miller Motte Technical College
   - Notification of change in course numbering for general education courses to a more uniformed numbering system for all MMTC campuses nationwide

8. Delta Technical College - New Program
   - Extended CDL Program – 20 weeks
   - New Ridgeland Campus Director – Alicia Riley
9. DSC Training Academy
   - No contact from the school on renewal
   - Will be sending a certified notification of revocation of certificate if renewal not submitted by July 21, 2014.

10. ITT Technical Institute/TN & MS
   - Course Modifications to five (5) programs:
     o Criminology & Forensic Technology
     o Electrical Engineering Technology
     o Drafting & Design Technology
     o Network Systems Administration
     o Software Development
   - Requesting a refund of $3750 paid by the MS campus on agents
     o This extra money is not required at this time and the school would like it refunded.

11. Virginia College Jackson and Biloxi Campuses
   - Modifications to three new diploma programs – replacing intro course with keyboarding
     o Business Office Specialist
     o Customer Service Professional
     o Sales Professional
   - New HVAC-R program for Jackson campus
   - Three new programs for the Online Campus
     o Business Office Specialist
     o Customer Service Professional
     o Sales Professional

12. New Staffing Positions:
    - Tulsa Welding School Florida Campus
      o Doris Young - Director of Student Services
      o Brandon Milligan – Academic Dean
      o Suzanna Evans – Director of Financial Aid
    - WyoTech Florida Campus
      o Laura Roessle – Campus Director

13. Ms. Verneuille explained that Wyoming Technical College, whose parent company is Corinthian College, Inc. (CCI), which also own Heald College and Everest University. CPSCR has the three WyoTech campuses (WY, PA & FL) registered in Mississippi specifically to be allowed to recruit MS residents for these campuses. On June 12, 2014, CCI was placed on a Heightened Cash Monitoring (HCM1) by the US Department of Education. Ms. Verneuille explained that was this does to the institutions is the USDoE has placed a 21 day hold on all federal fund disbursements. This status comes from the company’s multiple delays in reporting to the USDoE on problems in gaps on job placement data. This delay in funds is basically wiping out the company’s daily operating cash flow and forcing them into a situation of closure. CCI has about 107 campuses and services over 72,000 students on ground and online.
Ms. Verneuille explained that this will affect MS residents at the WyoTech campuses and others enrolled in the online institutions. How many students will be affected is still unknown and she would have more information next week. She has requested a count on MS students enrolled at all CCI institutions from their compliance department. The agreement with the Department has CCI both selling most of their campuses and possibly closing others. Accreditors will be working with CCI to make sure that students are provided options for transferring to other institutions, participating in a teach-out plan on the original campus, or withdrawing and having their loans discharged.

Since the WyoTech campuses are registered here and our regulations required them to house and maintain accessibility of records, CCI will have to make arrangements for those records should the WyoTech campuses close. The WyoTech campuses are predominantly in the automotive repair industry. These are strong campuses and believe they will be sold off before they have to close them.

Dr. Terry commented that we could see many MS residents possibly injured by this. Ms. Verneuille explained that there will be many options for students to choose from. There are more questions than answers right now and that this could take a long time to be finalized. We hope to have a list of contacts to help answer student questions within the next 30 days. Mr. Benjamin asked Chuck Rubisoff if CPSCR would be the office to handling these complaints and issues for the WyoTech students. Mr. Rubisoff stated that possibly yes since these campuses are registered. We do carry bonds that can be used to assisting in complaints from MS students attending the WyoTech campuses only. Students attending other CCI institutions are not covered under MS regulations.

Mr. Benjamin asked Ms. Verneuille if she agreed that a refund would be in the best interests for ITT Technical Institute’s overpayment. Ms. Verneuille stated that it would be best to refund the money to keep the accounting straight.

Upon a motion made by Esther Cash and a second by Dr. George Terry, the Commission voted unanimously to approve the Director’s Report.

IV. PUBLIC PARTICIPATION
Milton Anderson added more information to the issue with Corinthian Colleges started from a multiple billion dollar lawsuit. There are other For-Profits also under lawsuit with the US DoE can cause future problems. He explained that most schools will agree to transfers and teach-outs but these students become the placement responsibility of the other institutions, so there will be more questions that need answering.

V. REPORTS
A. School List
- 48 registered school total
  - i. 44 Traditional campuses
  - ii. 2 online schools

B. **Financial Report**
- Ms. Kim Verneuille reviewed the reports.

VI. **DOCKET ACTION**

A. **Registrations:**

Certification of Registration (Initial)
None

Certification of Registration (Renewal)
- Compusystems, Inc. – Greenwood, MS
- Friends of Children of MS, Inc. – Jackson, MS
- ITT Technical Institute – Madison, MS

_All Criteria Met – Staff Recommendations Approval_

Upon a motion made by Dr. George Terry and a second by Ms. Esther Cash, the Commission voted unanimously to approve the renewal certification.

Certification of Registration Renewal Postpone until August 2014 meeting
- Healing Touch Career College – Hattiesburg & Jackson

Upon a motion made by Mr. Otis Stanford and a second by Ms. Esther Cash, the Commission voted unanimously to approve postponement of renewals until August 2014 meeting.

B. **Agent Permit Application**

Upon the Staff’s recommendation, a motion made by Dr. George Terry and a second by Mr. Otis Stanford, the Commission voted unanimously issue agent permits for the following:

Agent Permit Application (Initial)
- Antonelli College/Online – McLane Momax
- Crescent Schools/Gulfport – Katie Marie O’Neill
- Delta Technical College/Horn Lake – Andrew VanSickle
- ITT Technical College/TN – Mary Ruth Houston
- ITT Technical College/MS – Tori Cousins
- Truck Driver Institute – Aubrey Brewer
- Virginia College/JKN – Kristen Nooe
- Tulsa Welding School – David Cahill

Upon the Staff’s recommendation, a motion made by Mr. Otis Stanford and a second by Ms. Esther Cash, the Commission voted unanimously to issue agent permits upon receipt of reference letter for the following:
- WyoTech/PA & FL & WY – Jason Kendrick

Upon the Staff’s recommendation, a motion made by Ms. Esther Cash and a second by Mr. Otis Stanford, the Commission voted unanimously to renew agent permits for the following:

Agent Permit Application (Renewal)
- Antonelli College/Jackson – Lesa Morris (C-2849)
- CRW Truck Driving School – J.T. Robinson (C-2846)
- Delta Technical College/Horn Lake – Tiffany Hemphill (C-2565)
- Delta Technical College/Ridgeland – Kyemanie Johnson (C-2954)
- Friends of Children of MS, Inc. – Shirley Walker (C-2629)
SEC Training Center – Andrae Donerson (C-2962)
Tulsa Welding School/OK - Roger Claxton (C-2966)
Virginia College/BLX – Sophia Fairley (C-2617), Leo Brown (C-2968) & John Keriazakos (C-2617)
Virginia College/Online - Brian McFarlane (C-2946), Courtney Clemmer (C-2936), Donald Simmons (C-2948), Elizabeth Mark (C-2944), Joshua Caleb Franks (C-2940), Kelsey Blalock (C-2934), Kenneth Howard (C-2942), Leslie Ann Hayes (C-2941), Maria Cameron (C-2935), Ray Smith (C-2950), Sara Agee (C-2933), Sarah Skelton (C-2949), & Stephanie Cox (C-2937)
Universal Technical Institute/TX & NASCAR – Craig Martin (C-2625)

C. New Program of Studies
Upon the Staff’s recommendation, a motion made by Mr. Otis Stanford and a second by Ms. Esther Cash, the Commission voted unanimously to approve new programs for the following:

- Creations CNA Training School – Phlebotomy Program
- Delta Technical College – CDL Program (20 Weeks)
- Virginia College/Jackson – HVAC-R Technician Program & 12 new courses
- Virginia College/Online - Three new programs for the Online Campus
  - Business Office Specialist
  - Customer Service Professional
  - Sales Professional

Mr. Benjamin asked a question on Delta Technical College’s CDL program. Is the additional course work new to the program? Mr. Fitzgerald explained that within this new program students would have hazmat certification, forklift driving certification, hands-on time driving and more experience in record keeping. The additional training is integrated throughout the program. Dr. Terry asked if students in the CDL program have not obtained their high school diploma or GED. Mr. Fitzgerald stated yes, that those students will take the Ability to Benefit (ATB) test and be provided additional work to make the students employable.

Dr. Hayes explained the purpose of ATB and that ATB students know longer qualify for federal aid. However, there is discussion on the federal level to include ATB with students in a career pathway in the future.

D. Program Modifications
Upon the Staff’s recommendation, a motion made by Mr. Otis Stanford and a second by Dr. George Terry, the Commission voted unanimously to approve program modifications for the following:

- Concorde Career College/TN- Physical Therapy Assistant – 2 new courses
- ITT Technical Institute/MS & TN – program modification to 4 programs
  - Criminology & Forensic Technology
  - Electrical Engineering Technology
o Drafting & Design Technology
o Network Systems Administration

- Software Development
  - Virginia College/BLX & JKN – Modifications to 3 programs – course change

E. Exemptions
None

F. Instructor Approval
Upon the staff’s recommendation, a motion made by Dr. George Terry and a second by Esther Cash, the Commission voted unanimously to approve the Instructors as listed for the following schools:

- Antonelli College/Jackson
  o Charles Jackson  IT/Computers
  o Michael Barrett  Photography
  o David Wiggins  Photography
  o Melanie Thortis  Photography
  o Rebecca Busby  Photography
  o Gerrie Jones  Medical

- Antonelli College/Online
  o Amy Haynes  Psychology/Career Development
  o Stacie Hendrickson  Business
  o Laura Herrera  Criminal Justice
  o Brenda Johnson  Medical
  o Katherine Manzoni  Design & Web

- Blue Cliff College
  o LaKisha Redmond  Medical
  o Debbie Vandiver  Medical
  o Danica Collymore  Medical
  o Aaron Hughley  Medical

- Concorde Career College
  o Gerald Moore  Respiratory therapy

- CRW Truck Driving School
  o Archie Olds Jr.  CDL
  o Lila Cooper  CDL

- Delta Technical College/Horn Lake
  o Meredith Sanders  Medical

- Delta Technical College/Ridgeland
  o Chase Fryery  HVAC Teaching Assistant
  o David Newell  Electrical
  o Kath Knight  Medical Teaching Assistant

- ITT Technical Institute/MS
  o Bryan Buckley  Criminal Justice

- Tulsa Welding School/FL
  o James Naro  Pipefitting
  o Allen Eimers  Electrical
  o Ralph Coulson  Welding

- Tulsa Welding School/OK
  o Charles Overstreet  Welding
  o David Gilliam  Welding
G. Other
   None

VII. COMPLAINTS
   Ms. Verneuille stated that we have received a complaint in May 2014. However, the complaint is not in violation of regulations and seems to be a personnel matter with a student. Ms. Verneuille stated she has sent the student back to the administration to try to find a compromise.

VIII. Executive Session
   None

IX. ADJOURNMENT
   Upon a motion made by Mr. Otis Stanford and a second by Ms. Esther Cash, the Commission voted unanimously to approve adjournment.

   The meeting adjourned at 1:45 p.m.

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Dr. Joan Davis Haynes,                                              Mr. Donald Benjamin, Chairman of
Associate Executive Director                                      the Commission on Proprietary
Commission on Proprietary School & College Registration           & College Registration