The Commission on Proprietary School and College Registration (CPSCR) met on Thursday, June 20, at 1:00 p.m., Mississippi Community College Board, 3825 Ridgewood Road, Jackson, Mississippi.

Members Present: Mr. Donald Benjamin, Dr. Barry Mellinger, Dr. George Terry and Mr. Otis Stanford

Staff Attending: Ms. Kim Verneuille, Dr. Joan Haynes, Dr. Eric Clark and Chuck Rubisoff


I. CALL TO ORDER
The meeting was called to order by Mr. Donald Benjamin at 1:00 p.m.

II. PRELIMINARIES
A. The invocation was given by Dr. Terry.

B. Acknowledgments / Introductions
Mr. Donald Benjamin offered visitors present the opportunity to make a brief introduction.

All visitors present gave their names and the companies that they represent.

C. Adjustments / Approval of Agenda
Mr. Donald Benjamin asked if there were any adjustments that needed to be made to the agenda. On a motion made by Mr. Otis Stanford to include a discussion on consideration for new regulations to the agenda and a second by Dr. Barry Mellinger, the Commission voted unanimously to revise the agenda.

D. Approval of Minutes
Mr. Donald Benjamin asked if there were any adjustments that needed to be made to the agenda. On a motion made by Dr. Barry Mellinger and a second by Dr. George Terry, the Commission voted unanimously to approve the minutes of the April 18, 2013 meeting.

E. Election of New Chairperson
Dr. Barry Mellinger asked if there was an action needed to elect a vice chair or only a chair for the Commission. Mr. Donald Benjamin stated that
as he understood the regulations, there was not provision for a vice-chair. Ms. Verneuille confirmed that with Chuck Rubisoff as the case. Mr. Benjamin suggested that might be a future consideration. Dr. Barry Mellinger nominated Mr. Donald Benjamin to continue on as chairperson for another year and moved that those nominations be closed. Call for the Question and Dr. George Terry seconded the motion. The Commission voted unanimously to approve Mr. Donald Benjamin as Chairperson for the Commission on Proprietary Schools and College Registration for the Fiscal year 2014. Mr. Benjamin thanked all the members for their confidence in his leadership of the Commission.

III. DIRECTOR’S REPORT

1. Ms. Kim Verneuille reported that since the April 18, 2013 meeting there have been six (6) request(s) for application packet. Ms. Verneuille discussed the registration of each request.
   - Mr. Henry Harbuck – is proposing an online seminary school but is in discussion also the Menia Dykes of MCCA as to which office to register as he would like to do degree programs.
   - Sharon Bradford – proposing a nurse aide school in the Natchez, MS area.
   - James Miller – he was brought to the attention of CPSCR through another school that saw an advertisement. Mr. Miller has requested and received his application and plans to submit for the August meeting.
   - Education Management – owner of Blue Cliff College plans to submit their Alexandria, LA campus for approval.
   - Fast Medical Service – proposing a phlebotomy school in Gulfport, MS
   - Anita Boykins – proposing a CNA school in Hattiesburg, MS.

2. Ms. Verneuille reported on twelve (12) schools that will be engaging in No Further Activities.
   - Central Michigan University
   - American College of Healthcare Sciences
   - Harding University
   - Oklahoma School of Photography
   - Mount Aloysius College
   - Midwestern State University
   - Lancaster Bible College
   - American Broadcasting School
   - Rasmussen College
   - Sage College
   - Pinnacle Career Institute
   - Allied Health Institute

3. Concorde Career College
   - New Program – Polysomnographic Technology (Sleep Technician)
     o Seven new courses for this program
   - New Annex-Online Campus – Healthcare Billing
4. WyoTech/PA Campus
   - New diploma program submitted for approval - Diesel Advanced Technology Education for Mack and Volvo Trucks
     - One new course

5. Staffing Changes
   - Concorde Career College
     - Chris Burgio – Campus Manager for the Southaven, MS Campus
     - Stephen King, Ph.D. – Academic Dean for the Memphis campus
   - Delta Technical College
     - Deardia Ellis – Director of Education
     - Sherwin Stewart – Campus Director
   - Miller Motte Technical College
     - Parent Company Delta Career Education Corporation
     - New President – John P. Olsen
   - Universal Technical Institute/Texas
     - Darrin Burst – Campus Director
   - WyoTech/Florida
     - Kareena Salter – Campus President

6. Antonelli College/Hattiesburg
   - Request for Declaration of Intent to establish a state accredited Practical Nursing Program was approved by MCCB to move on to the next step to qualify for preliminary accreditation.

Dr. Barry Mellinger asked for clarification on item two on the term “Engaging in No Activities”. Ms. Verneuille explained that in 2010 the US Department of Education had a federal law passed requiring all schools offering distance education to obtain permission to offer distance education in the state’s borders. Each State developed criteria for distance education to operate in their State. This now requires these institutions verify that criteria. If the institution doesn’t meet the criteria for registration in Mississippi, they send a notarized letter stating they do not “engage” in any of CPSCR’s criteria and request a letter stating this to provide to the US Department of Education they are or are not required to register with that particular state. Dr. Mellinger verified that these listed schools have stipulated they do not meet our criteria and thus are not required to register with CPSCR. Ms. Verneuille confirmed his understanding.

Upon a motion made by Dr. Barry Mellinger and a second by Mr. Otis Stanford, the Commission voted unanimously to approve the Director’s Report.

Regulations Discussion – Ms. Verneuille informed the Commission that a new set of regulations were provided to each Commissioner to review. Ms. Verneuille informed the Commission that training on the new regulations was planned for July 19, 2013 at Virginia College in Jackson to invite all registered schools to learn and discuss the new regulations. Ms, Verneuille explained that the regulations are in accordance with the new
law that will take effect on July 1, 2013. Mr. Benjamin asked each member of the commission to take some time to review the provided regulations and ask any questions they might have. Dr. Mellinger asked if the In-State online regulations were new. Ms. Verneuille explained that that section had changed from section 2.18 to 2.17 when the section on use of National Accreditation for registration was removed. Dr. Mellinger asked if the regulations were published. Ms. Verneuille confirmed that they were published for comment for 25 days with the Secretary of State’s office in the Administrative Procedures section of their website and she received no comments. Dr. Mellinger moved that the earlier filing of the proposed rules and regulations by the Director be ratified and, on the basis that no public comments were received and the proposed rules and regulations appear to be consistent with law and in the best interest of the public and that the rules and regulations be approved for final adoption. Dr. Terry seconded the motion and the Commission members voted unanimously in favor of same.

IV. PUBLIC PARTICIPATION
Sherribeth Farmer, representing the MS Council on Economic Education, explained that they provide programs that assist teachers in K-12 to receive training in economics to teach better. The Council also helps teacher with financial education to K-12 students. Organization has been in existence for about 10 years, and help to get established with the assistance of Senator Thad Cochran. Ms. Farmer invited the Commission and institution representatives in attendance to participate in a luncheon fundraiser on September 26, 2013. She handed out additional information to all present on the fundraiser event. She expressed a success story from one of the council’s programs on a student that learned about entrepreneurship. Dr. Marvin Hogan, of Friends of Children of MS, expressed his thanks to the Commission for allowing them to be a part of the community. He stated that the school had serviced over 877 students and 796 have secured jobs. Two students have stood out in the last couple of weeks that received training in allied health care. These two students, upon finishing training with Friends of Children, went on to continue their education as MS Valley State University and scored the top two highest scores in Social Work. Friends of Children is partnering with several banks to assist individuals in saving money to either start a business or helping in making a large purchase, such as a house or a car. Dr. Hogan again thanked everyone for support the institution to help them to better themselves. There are presently 897 students waiting to participate in programs offered by Friends of Children. Mr. Benjamin thanked everyone for their participation.

V. REPORTS
A. School List
   • 50 registered school total
   i. 48 Traditional campuses
   ii. 2 online schools
B. Financial Report
   • Ms. Kim Verneuille reviewed the reports explaining each section’s content and report fees collected.
VI. DOCKET ACTION

Upon a motion made by Dr. George Terry and a second by Dr. Barry Mellinger the Commission voted unanimously to approve the Renewal Certifications for:

A. Registrations:

Certification of Registration (Initial)
- Tulsa Welding School – Tulsa, OK
- Tulsa Welding School – Jacksonville, FL
- Creations CNA Training School – Greenville, MS

Certification of Registration (Renewal)
- Wyoming Technical Institute – WY campus (C-620)

Upon a motion made by Dr. Barry Mellinger and a second by Mr. Otis Stanford the Commission voted unanimously to approve the postponement of Renewal Certifications for:
- Southeastern Training Center – Jackson (New Ownership)
  a. Waiting on verification of agent bond
- Lincoln College of Technology – (C-222)
  a. Waiting certificate of authority
- CRW Truck Driving School – (C-656)
  a. Waiting on disclosure information
- Access Training Institute – (C-558)
  a. Waiting on some financial documents

B. Agent Permit Application

Upon the Staff’s recommendation, a motion made by Dr. Barry Mellinger and a second by Dr. George Terry, the Commission voted unanimously to issue agent permits for the following:

Agent Permit Application (Initial)
- Creations CNA Training School – LaMonica Hodges
- Delta Technical College/Ridgeland - Kyemanie Johnson (C-2839) & Dustin Barnhill
- ITT Technical Institute/TN – Tanya Vickerstaff
- ITT Technical Institute/MS – Helen Lane Bridges, Tiffany Jones, Raul Lewis, Britni Davis, & Rochelle Fashaw
- SEC Training Center – Andrae Donnerson
- Tulsa Welding School/FL – Roy Kimble, David Starnes, & Salvatore Lattero
- Tulsa Welding School/OK – Roger Claxton & Roy Kimble
- Virginia College/Biloxi – Talor Harlow, Loe Brown, & John Keriazakas
- Virginia College/Online – Sara Agee, Kelsey Blalock, Maria Cameron, Courtney Clemmer, Stephanie Cox, Myra Dasinger, Sherrold Fleming, Joshua Caleb Franks, Leslie Hayes, Kenneth Howard, Brian Kimbrough, Elizabeth Mark, Nakeya May, Alvin Randolph, Donald Simmons, Sarah Skelton, Ray Smith, Dana Wehby, & Fredrick Young
- WyoTech/FL – Amy DiMartino
- Antonelli College/Jackson – Nicole Barnett
Upon the Staff’s recommendation, a motion made by Dr. Barry Mellinger and a second by Otis Stanford, the Commission \textit{voted unanimously} to issue agent permits for the following:

\textbf{Agent Permit Application (Renewal)}

- Access Training Inc. – George Jones (C-1996)
- Antonelli College/Jackson – Lesa Royal Morris (C-2849)
- Antonelli College/Online – Nirmal Vaghasiya (C-2864)
- Delta Technical College/Horn Lake – Tiffany Hemphill (C-2565)
- Friends of Children of MS, Inc. – Shirley Walker McGee (C-2629)
- Universal Technical Institute/TX – Jeffery Howland (C-2626)
- UTI/ TX & NASCAR – Craig Martin (C-2625)
- Virginia College/Biloxi – Sophia Fairley (C-2617)
- WyoTech/PA – Patrick Thomas (C-2838)
- WyoTech/WY, PA & FL – Robert Mitchell (C-2757)
- WyoTech/FL – Ulysees Gilbert (C-2829), Derek Reyes (C-2836), Amanda Currin (C-2827), & Barbara Stavely-Schonener (C-2835)
- Alpha Training Institute – Carrielyn Acey (C-2666)

\textbf{C. New Program of Studies}

Upon the Staff’s recommendation, a motion made by Dr. George Terry and a second by Dr. Barry Mellinger, the Commission \textit{voted unanimously} to approve the following:

\textbf{New Programs and Courses}

- Wyoming Technical College/PA Campus
  - Diesel Advanced Technology Education for Mack and Volvo Trucks
- Concorde Career College/TN Campus
  - Polysomnographic Technology

\textbf{D. Exemptions}

Upon the Staff’s recommendation, a motion made by Dr. George Terry and a second by Dr. Barry Mellinger, the Commission \textit{voted unanimously} to approve the following:

- Novatuer Education Inc.
  - Tuition Free to Participants
  - Fees paid for provided via employers – not open to general public

\textbf{E. Instructor Approval}

Upon the staff’s recommendation, a motion made by Dr. Barry Mellinger and a second by Mr. Otis Stanford, the Commission \textit{voted unanimously} to approve the Instructors as listed for the following schools:

- \textbf{Antonelli College/Online}
  - Stephanie Egleston \hspace{1cm} General Education
  - Adam Novak \hspace{1cm} Business
  - Susan Carey \hspace{1cm} Art/Web
  - Tirizia York \hspace{1cm} Medical Coding
  - Jakkia Baker \hspace{1cm} Medical Coding
Cassie Minar  Medical - Missing college & high school proof
Julius Mayes  Medical/Coding – Missing College & High School proof

- **Careers Plus Institute**
  Rose DiItz  Medical

- **Delta Technical College – Ridgeland**
  Sean Morris  Welding

- **Healing Touch Career College – Jackson**
  Erica Clark  Medical
  Dawn Chisolm  Medical
  Karleetha Cole  Medical

- **ITT Technical Institute/Madison**
  Elois Millsap-Jacobs  Computers/IT
  Derrick Ellis  Computers/IT
  Eddreka Anthony  Business

- **Lincoln College of Technology**
  James Maxwell  Automotive
  Charles Pelfrey  Automotive

- **Virginia College/Biloxi**
  Selina Newton  Surgical Technology

- **WyoTech/PA**
  Kenneth Bracken  Automotive
  Adam Duplin  Automotive
  James Miller  Automotive
  Larry Miller  Automotive
  Francis Russian  Automotive
  Matthew Curry  Automotive
  John Barr, Sr.  Automotive
  Paul Dominick  Automotive

**F. Other**

**VII. COMPLAINTS**
None

**VIII. ADJOURNMENT**
a. Dr. Barry Mellinger commended Mr. Benjamin for his service to the Commission.

*Upon a motion made by Dr. Barry Mellinger and a second by Mr. Otis Stanford the Commission voted unanimously to approve adjournment.*

The meeting adjourned at 1:45 p.m.

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Dr. Joan Davis Haynes,         Mr. Donald Benjamin, Chairman of
Associate Executive Director  the Commission on Proprietary
Commission on Proprietary School  & College Registration
& College Registration