The Commission on Proprietary School and College Registration (CPSCR) met on Thursday, February 19, 2015 at 1:00 p.m., Mississippi Community College Board, 3825 Ridgewood Road, Jackson, Mississippi.

Members Present: Mr. Donald Benjamin, Ms. Esther Cash, Dr. George Terry, Dr. Barry Mellinger and Mr. Otis Stanford

Staff Attending: Dr. Joan Haynes, Ms. Kim Verneuille and Chuck Rubisoff


I. CALL TO ORDER
The meeting was called to order by Mr. Donald Benjamin at 1:00 p.m.

II. PRELIMINARIES
A. The invocation was given by Dr. Barry Mellinger.

B. Acknowledgments / Introductions
All visitors present gave their names and the companies that they represent.

C. Adjustments / Approval of Agenda
On a motion by Dr. Barry Mellinger made a motion to accept the agenda and Mr. Otis Stanford second the motion. The Commission voted unanimously to approve the amended agenda.

D. Approval of Minutes
Mr. Donald Benjamin asked if there were any adjustments that needed to be made to the agenda. On a motion made by Dr. George Terry and a second by Mr. Otis Stanford, the Commission voted unanimously to approve the minutes of the December 18, 2014 meeting.

III. DIRECTOR’S REPORT
1. Ms. Kim Verneuille reported that since the December 18, 2014 meeting there have been three (3) request(s) for application packet. Ms. Verneuille discussed the registration of each request.
   • Sullivan & Cogliano Training Center - Florida
   • Dependable Source Corporation – Jackson, MS
   • Choice Construction Services – Tupelo, MS
2. Ms. Verneuille reported on eight (8) schools that will be engaging in No Further Activities in regard to Federal State Authorization regulations.
   • Ferris State University – Big Rapids, MI
• Manhattan College – Riverdale, NY
• Briarcliff College – Bethpage, NY
• Brooks Institute – Ventura, CA
• Le Cordon Bleu College – Scottsdale, AZ
• Sanford-Brown College – Tampa, FL
• Colorado Technical University – Colorado Springs, CO
• American Intercontinental University – Schaumburg, IL

3. New Programs
   • Miller Motte Technical College
     o Seeking approval for one new program – Electronic Health Records Degree
   • Virginia College/Biloxi
     o Seeking approval for one new program – Network Engineering Degree

4. Antonelli College
   • Will no longer be offering the Paralegal Studies program on the traditional campus. It will only be available online and on the Hattiesburg campus. No current students were affected by this change.

5. Blue Cliff College
   • Correction in the timeframe as previously reported for the Health Information Management, Billing and coding program.
   • The course sequence will result in a 12 month program, instead of a 10 month program.

6. CRW Truck Driving School
   • Seeking approval for a new Annex in Greenville, MS

7. Medical 2, Inc. DBA CNA USA, Inc.
   • Change in their CNA program hours.
   • The program will change from 84 to 96 total program hours to meet industry standards better and MS Department of Health Requirements for certification.

8. ITT Technical Institute
   • US DOE notification that the company did not meet the minimum standard Financial Stability Composite score from the last fiscal year reporting.
   • ITT is disputing the calculation and asking the Department for a review.

9. WyoTech
   • Sale of the some Everest and WyoTech campuses was approved and completed on February 2, 2015.
   • The schools are now owned by Zenith Education Group and will be recognized under a non-profit status.
   • The three WyoTech campuses have completed new applications to be registered under the new ownership. These applications have been received but not yet reviewed.
As such, we have been asked to extend the renewal of the WyoTech PA campus which is up for renewal this month.

10. Alpha Training Institute – Hattiesburg
- On February 10, 2013, the city of Hattiesburg survived an EF4 tornado that passed through the City of Hattiesburg and Petal, MS.
- Alpha Training Institute, located at 1101 North Main Street in Hattiesburg, took a hard hit from this tornado.
- The building which housed the school has been rendered unsafe and is presently closed off and not in use.
- There are no students enrolled at this time and the school has had no income since 2013.
- Per our regulations, Alpha Training owes CPSCR $750 to cover the Gross Annual Tuition and agent renewal.
- Since the tornado, the Mt. Carmel Baptist Church, which is affiliated with the school, has been covering expenses.
- Dr. Acey is working with FEMA and the Historical Society on a timeframe and assistance in getting the school back operating as soon as possible.
- I am asking the Commission not assess these fees due to the tornado damage.

Dr. Barry Mellinger asked if the school was still listed as active on our school listing. Ms. Verneuille stated that they were and the school had paid all renewal fees in October 2013. Dr. Mellinger asked if was still appropriate that the Commission recognize as school not actively operating. Ms. Verneuille stated is the first time this situation had come before the Commission. The school was still operating with a staff to coordinate with agencies on the building and getting back to actively operating but the school had no active enrollment at this time.

Ms Verneuille stated that, at present, she is not aware of any specific status to attribute to the school. Mr. Rubisoff asked if there were any other registered schools in the past that were in a similar situation without enrollments. Ms. Verneuille stated that we have had two schools that are/were on the active list of schools, but had no students enrolled due to other circumstances. These schools maintained their certificates with CPSCR by paying all fees and notified the Commission should they begin enrolling again. The Commission took no formal actions since the schools were maintaining all fees.

Upon a motion made by Dr. Barry Mellinger and a second by Dr. George Terry, the Commission voted unanimously to approve the Director’s Report with the exception of tabling Alpha Training Institute until the April meeting.

IV. PUBLIC PARTICIPATION
None

V. REPORTS
A. School List
- 49 registered school total
i. 47 Traditional campuses  
ii. 2 online schools  

B. **Financial Report**  
   • Ms. Kim Verneuille reviewed the reports.  

VI. **DOCKET ACTION**  

A. **Registrations:**  
   Upon a motion made by Mr. Otis Stanford and a second by Ms. Esther Cash, the Commission **voted unanimously** to approve the renewal certification:  
   **Certification of Registration (Renewal)**  
   • Commercial Driver Institute – Saucier, MS  
   • North MS Training Center – Fulton, MS  
   • Universal Training Institute – Texas Campus  
   • Maselle Career College – Flowood, MS  
   **All Criteria Met – Staff Recommends Approval**  
   Upon a motion made by Dr. Barry Mellinger and a second by Dr. George Terry, the Commission **voted unanimously** to approve the renewal certification upon submission of missing documentation:  
   • Coastal Truck Drivers School – Hammond, LA  
   **Missing certificate of authority – Staff recommends approval upon submission of all missing documentation.**  
   Upon a motion made by Dr. Barry Mellinger and a second by Mr. Otis Stanford, the Commission **voted unanimously** to approve postponement of renewals until the April 2015 meeting:  
   **Certification of Registration Renewal Postpone until April 2015 meeting**  
   • Ace Training Center, Inc.  
   • Access Training Institute  
   • Wyoming Technical Institute/PA Campus  

B. **Agent Permit Application**  
   Upon the Staff’s recommendation, a motion made by Dr. Barry Mellinger and a second by Ms. Esther Cash, the Commission **voted unanimously** issue agent permits for the following:  
   **Agent Permit Application (Initial)**  
   • Concorde Career College/TN – Megan Smith  
   • Concorde Career College/MS – Michael Coker  
   • Delta Technical College/Horn Lake – Selena Medlin  
   • Delta Technical College/Ridgeland – Raul Lewis & John Holmes  
   • Healing Touch Career College/Jackson – Scherri Epps  
   • Healing Touch Career College/Hattiesburg – Marcie Parker  
   • NASCAR Technical Institute – Jeanette Cole, Fabian Diaz, Marissa Williams, Lisa Bergholz, Michael Colletti, Arthur Garcia, Jerome Guidetta, Laura Skiba, & Israel Soto
C. New Program of Studies
Upon the Staff’s recommendation, a motion made by Mr. Otis Stanford and a second by Ms. Esther Cash, the Commission voted unanimously to approve new programs for the following:

- Miller Motte Technical College – Electronic Health Records Degree and 7 new courses
- Virginia College – Biloxi campus – Network Engineering Degree with 10 new courses

D. Program Modifications
Upon the Staff’s recommendation, a motion made by Dr. George Terry and a second by Mr. Otis Stanford, the Commission voted unanimously to approve program modifications for the following:

- Medical 2 Inc. DBA CNA USA, Inc. – increase in program hours from 84 to 96.

E. Instructor Approval
Upon the staff’s recommendation, a motion made by Dr. Barry Mellinger and a second by Esther Cash, the Commission voted unanimously to approve the Instructors as listed for the following schools:

- Delta Technical College/Ridgeland
  - Equanya Allen  CDL
• Medical 2, Inc.
  o George Scott CDL
  o Terri McCord CNA

• Tulsa Welding School/OK
  o Christopher Redding Welding/TA
  o Paul Meadows, Sr. Welding
  o John Ray Van Harper Welding/TA

• Tulsa Welding School/FL
  o Shane Dowling Welding/TA
  o Matthew Wilson Welding

• Universal Technical Institute/FL
  o Scott Rogers Motorcycle/Marine
  o Tony Schimka Automotive
  o Kevin Reinke Motorcycle

F. Other
Dr. Joan Haynes discussed the important points of the Education Achievement Council (EAC). She reviewed the creation of the EAC through a legislative bill made up of representatives from the Mississippi legislature, community college & IHL college presidents, members of the Institutions of Higher Learning and Community College boards, members of the education community (MDE, etc.). Their mission is to determine ways in which all educational entities can work together to better Mississippi.

EAC voted at their last meeting to include the proprietary and independent colleges as part of the mission of EAC. In the 2016 legislative session, legislation is going to be introduced to include two additional members as part of the EAC. However, to be included, Milton Anderson, as President of the MS Association for Proprietary Schools, will participate by invitation of the Council to be a part of the discussions.

Through a quick assessment of graduates from the CPSCR registered schools over the last two years, Ms. Verneuille estimated that over 8,000 graduates had entered the workforce out of the proprietary institutions.

VII. COMPLAINTS
None

VIII. Executive Session
None

IX. ADJOURNMENT
Upon a motion made by Dr. Barry Mellinger and a second by Dr. George Terry, the Commission voted unanimously to approve adjournment.

The meeting adjourned at 1:40 p.m.

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Dr. Joan Davis Haynes, Mr. Donald Benjamin, Chairman of
Associate Executive Director the Commission on Proprietary
Commission on Proprietary & College Registration
School & College Registration

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