The Commission on Proprietary School and College Registration (CPSCR) met on Thursday, February 21, at 1:00 p.m., Mississippi Community College Board, 3825 Ridgewood Road, Jackson, Mississippi.

Members Present: Mr. Donald Benjamin, Dr. George Terry and Mr. Otis Stanford

Staff Attending: Ms. Kim Verneuille and Chuck Rubisoff

Visitors Present: Audra Kimble of Antonelli College, Milton Anderson of Virginia College/Jackson, and Danielle Bealer of Systems IT, Inc.

I. CALL TO ORDER
The meeting was called to order by Mr. Donald Benjamin at 1:00 p.m.

II. PRELIMINARIES
A. The invocation was given by Otis Stanford.

B. Acknowledgments / Introductions
Mr. Donald Benjamin offered visitors present the opportunity to make a brief introduction.

All visitors present gave their names and the companies that they represent.

C. Adjustments / Approval of Agenda
Mr. Donald Benjamin asked if there were any adjustments that needed to be made to the agenda. On a motion made by Mr. Otis Stanford and a second by Dr. George Terry, the Commission voted unanimously to approve the agenda.

D. Approval of Minutes
Mr. Donald Benjamin asked if there were any adjustments that needed to be made to the agenda. On a motion made by Dr. George Terry and a second by Mr. Otis Stanford, the Commission voted unanimously to approve the minutes of the December 20, 2012 meeting.

III. DIRECTOR'S REPORT

1. Ms. Kim Verneuille reported that since the December 20, 2012 meeting there have been four (4) request(s) for application packet.

2. Ms. Verneuille reported on six (6) schools that will be engaging in No Further Activities.
   - Penn State
   - American InterContinental University
   - Colorado Technical University
   - International Academy of Design & Technology
3. Virginia College
   - Dropped Program - Jackson Campus – Salon Management (Associate Degree) – No Students enrolled
   - Moving to a flat rate tuition for all students, including Part-time. However, there is a list of exception criteria. If the students meet any of the set criteria, they will be charged only the per hour rate instead of the flat rate.
   - New location for Jackson Campus – Moving to Ridgewood Road in Jackson.
   - Newly renovated building. All classes now under one roof. Better security for all students and staff.

4. Blue Cliff College – violation to the US DOE refund policy. Institution is required to submit a letter of credit for 25% of refunds made. This letter of credit is necessary in the event the institution were to close other than at the end of the academic period.

5. CRW Truck Driving - Adding a temporary location – Ministerial Alliance has requested CRW offer training at their location in Greenville for a group of students for 3 to 4 months.
   - Construction program is indefinitely on hold as the construction partner is not willing to pay the fees necessary to approved all courses.

6. Lincoln College of Technology
   - Tuition Increase – addition to one already approved in October
   - Diploma programs increase by an average of $870 per program
   - Degree programs increased by an average of $372 per program
   - Increase comes from October increase was to offset the cost of a scholarship of $3000 offered to out of state students to help with living expenses.
   - This increase is the institution’s annual increase based on the rising costs in the field of automotive.

7. Miller Motte Technical College - Change to admission standards – Admissions entrance exam minimum score changed to better meet the needs of the students.

8. Staffing Changes
   - Concorde Career College - New Academic Dean – Lori Spencer
   - Wyoming Technical College - New Director of Education – CA - Timothy Pittman
   - Virginia College Online – New Director – Rita Chubick

9. Legislative Update – Ms. Verneuille informed the Commission on the current status of HB830, HB 831and HB614 & SB2786. As of February 20, both HB 830 & 831 bills have died in committee. Ms. Verneuille summarized each bill for the Commission members and thanked Dr.
Haynes and Dr. Clark for working so diligently to make sure the bills did not pass from committee.

- HB 830 – require postsecondary institutions that offered academic degrees and vocational schools to hold Southern Association of Colleges and Schools Accreditation.
- HB 831 – required disclosure’s on job placement rates, certain qualifications for instructors and certain grievance procedures for proprietary schools.
- HB614 & SB2786 – these two bills are the same and submitted by the CPSCR office to update definitions and language in the proprietary code including faculty qualifications for teaching general education courses. Both passed committee.

Dr. Terry asked about the specifics for faculty qualifications. He wanted to know if the specifications included faculty having coursework. Ms. Verneuille explained that faculty members teaching general education courses would be required to have a specific number of credits in the discipline that they are teaching.

Dr. Terry asked about the transferability of proprietary credits to other more traditional schools. Ms. Verneuille explained that it is ultimately up to each institution to decide which credits will transfer. While not all, most traditional institutions do not transfer credits from proprietary schools because of the perceptions of the differences between national and regional accrediting agency requirements of the institutions.

Ms. Verneuille further explained that accrediting agencies, whether regional or national, follow the same steps to becoming recognized by the US Department of Education. However, the perception by most traditional schools is that regional accreditation is better than national. Some institutions will have articulation agreements with proprietary schools for students to continue their education, but it is rare. Most institutions will stick with their own when accepting transfer credits.

**Upon a motion made by Dr. George Terry and a second by Mr. Otis Stanford, the Commission voted unanimously to approve the Director’s Report.**

**IV. PUBLIC PARTICIPATION**

Milton Anderson, Virginia College, explained that his parent company owned a SACS accredited school but that this type of collaboration is highly unlikely. He explained that there are some groups, such as nursing institutions, working together to advance students.

Mr. Anderson talked about sending and invitations to the grand opening for his new campus to each Commissioner for the event in May.

Audra Kimble, Antonelli College, agreed with all that Mr. Anderson said on the importance of accreditation and the desire for institutions to work together.

Dr. Terry commended Virginia College for using the space that was sitting vacant for so long and revitalizing the area.
V. REPORTS
A. School List
B. Financial Report
   Ms. Kim Verneuille reviewed the reports explaining each section’s content and report fees collected.

VI. DOCKET ACTION
Upon a motion made by Dr. George Terry and a second Mr. Otis Stanford by the Commission voted unanimously to approve the Initial and Renewal Certifications for:

A. Registrations:
   Certification of Registration (Initial)
   1. North Mississippi Training Center, LLC
   2. Wyoming Technical Institute – PA Campus
   3. Wyoming Technical Institute – CA Campus

   Certification of Registration (Renewal)
   4. Careers Plus Institute (C-640)
   5. Commercial Driver’s Institute (C-445)
   6. Maselle Career College (C-641)
   7. Universal Technical Institute-TX Campus(C-598)
   8. Ace Truck Driving (C-124)

B. Agent Permit Application
Upon the Staff’s recommendation, a motion made by Mr. Otis Stanford and a second by Dr. George Terry, the Commission voted unanimously to issue agent permits for the following:

Agent Permit Application (Initial)
- Concorde Career College – Ruby Hall/MS & Crystal Rowe/MS, & Willard Wilks/TN
- ITT Technical Institute/MS – Rosuel Williams, Jermaine Kirkland, Kamekia Hodge, Artavis Kelly, Frances Johnson, Justin wise, & Larana Ducksworth
- ITT Technical Institute/TN – Burrell Davenport & Eric Keys
- Universal Technical Institute/TX, FL & NASCAR – Larry Hibben
- Wyo Tech/WY, CA, FL & PA – James Willoughby
- WyoTech/FL - Agnisesazka M. Nogradi, Wendi J. Lachapelle, & Vincent W. Raubaugh
- North Mississippi Training Center, LLC - George Marquis & Doris Marquis
- Antonelli College/Jackson – Gladys Elaine Nash
- Antonelli College/Online – Teva Thomas

Agent Permit Application (Renewal)
- Antonelli College/Hattiesburg – Jarita Large (C-2600) & Garradise Hinton (C-2790)
- Antonelli College/Jackson - Shemekka Anderson (C-2797)
- Delta Technical College/Ridgeland – LaShundra Ball (C-2803)
• ITT Technical Institute/TN – Freddie Mooney (C-2799), Donna Brown (C-2725), Adriane Alexander (C2802), & Stephen Carroll (C-2271)
• ITT Technical Institute/MS – Carla Waller (C-2733)
• Lincoln College of Technology – Robert Black (C-2528)
• Swift Driving Academy – Tamara Strickland (C-2718)
• Truck driver Institute – Donnie Sartin (C-2257)
• Universal Technical Institute/TX, FL & NASCAR – Fabian Diaz (C-2597) & Phillip Litteral (C-2604)
• WyoTech WY, CA, PA & FL – Sean Powell (C-2602)
• WyoTech/FL – Amy Kelly (C-2808), Marion Beal (C-2807), Wendy Hauser (C-2506) & Laurie Holtzendorf (C-2810)
• Systems IT, Inc. - Danielle Calhoun (C-2485)
• Virginia College/Jackson – Vincent Milton, II (C-2366)

C. New Program of Studies
Upon the Staff’s recommendation, a motion made by Dr. George Terry and a second by Mr. Otis Stanford, the Commission voted unanimously to approve the following:

New Programs and Courses
• Miller Motte Technical College
  o In Business Management and 16 new courses

Program Modifications
• Blue Cliff College
  o Dialysis Technician Program and 2 new courses
• ITT Technical Institute – MS & TN Campuses
  o One new courses added to all 13 programs

D. Exemptions
None

E. Instructor Approval
Upon the staff’s recommendation, a motion made by Dr. George Terry and a second by Mr. Otis Stanford, the Commission voted unanimously to approve the Instructors as listed for the following schools:

• Delta Technical Institute – Horn Lake
  Betty Burns Medical
  Trudy Jordan Dental Teaching Assistant
  Dimitri Anaston HVAC Lab Assistant

• Delta Technical Institute Ridgeland
  George Mansfield HVAC

• ITT Technical Institute Madison
  Forrest Jordan Criminal Justice
  Christopher Jones Criminal Justice

• ITT Technical Institute Cordova, TN
  Cory Christmas Business
  Christopher Leigh Business
  Christiana Pate Business

• SEC Training Center
  Natalie Lightell Truck Driving & Safety

• Universal Technical Institute Florida
Manuel Garcia                      Motorcycle/Marine
James Hynson                      Motorcycle/Marine
Steven Duray                       Motorcycle/Marine

- **Universal Technical Institute** Texas
  Greg Chalifoux                    Automotive (Body Work)

- **Virginia College – Biloxi**
  Kelley Lynch                      Medical

- **Wyoming Technical Institute**
  Adam Duplin                       Automotive
  William Wells                     Electrical

- **Wyoming Technical Institute**
  Kevin Alley                       Marine
  Edgar York                        Marine
  John Owens                        Marine
  Michael P. Nadson                 Marine
  James Kral                        Marine

- **Wyoming Technical Institute**
  Jesse Lackey                      Automotive
  Thomas Clark                      Automotive

- **Miller Motte Technical College**
  Robert Spicer                     Medical
  Jacqueline Robinson               Medical

- **Concorde Career College – TN**
  Amy Carter                        Medical
  Rashan White                      Medical
  Russell Mauk                      Medical

**F. Other**
- Upon the staff’s recommendation, a motion made by Mr. Otis Stanford and a second by Dr. George Terry, the Commission **voted unanimously** to approve:
  - Cancellation of certificate of registration for Alpha Canine Training Center, Inc.

**VII. COMPLAINTS**
None

**VIII. ADJOURNMENT**
Upon a motion made by Mr. Otis Stanford and a second by Dr. George Terry the Commission voted unanimously to approve adjournment.

The meeting adjourned at 1:32 p.m.

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Dr. Joan Davis Haynes,                Mr. Donald Benjamin, Chairman of
Associate Executive Director          the Commission on Proprietary
Commission on Proprietary School      & College Registration
& College Registration