The Commission on Proprietary School and College Registration (CPSCR) met on Thursday, December 18, 2014 at 1:00 p.m., Mississippi Community College Board, 3825 Ridgewood Road, Jackson, Mississippi.

Members Present: Mr. Donald Benjamin, Ms. Esther Cash, Dr. George Terry and Mr. Otis Stanford

Staff Attending: Dr. Joan Haynes, Marilyn Gardner Ms. Kim Verneuille and Chuck Rubisoff


I. CALL TO ORDER
The meeting was called to order by Mr. Donald Benjamin at 1:00 p.m.

II. PRELIMINARIES
A. The invocation was given by Ms. Esther Cash.

B. Acknowledgments / Introductions
All visitors present gave their names and the companies that they represent.

C. Adjustments / Approval of Agenda
On a motion by Mr. Otis Stanford made a motion to accept the agenda and Dr. George Terry second the motion. The Commission voted unanimously to approve the amended agenda.

D. Approval of Minutes
Mr. Donald Benjamin asked if there were any adjustments that needed to be made to the agenda. On a motion made by Dr. George Terry and a second by Ms. Esther Cash, the Commission voted unanimously to approve the minutes of the October 16, 2014 meeting.

III. DIRECTOR’S REPORT
1. Ms. Kim Verneuille reported that since the October 16, 2014 meeting there have been one (1) request(s) for application packet. Ms. Verneuille discussed the registration of each request.
   • Medical 2, Inc. – Tupelo, MS

2. Ms. Verneuille reported on 11 schools that will be engaging in No Further Activities in regard to Federal State Authorization regulations.
• Rush University – Chicago, IL
• Herzing University-Online – Menomonee, WI
• Michigan Technological University – Houghton, MI
• Bryan University – Tempe, AZ
• Grantham University – Lenexa, KS
• Harrison College – Indianapolis, IN
• Vance-Granville Community College – Henderson, SC
• San Diego College – San Diego, CA
• Asbury Theological Seminary – Wilmore, KY
• Penn Foster – Scranton, PA
• Ecotech Institute – Birmingham, AL

3. Coastal College – Hammond, LA
   • Extension request to postpone renewal until February meeting
   • Issue with obtaining their Certificate of Authority with Secretary of State’s office and didn’t submit financial information in time for a thorough review.

4. Miller Motte Technical College- Enrollment Agreement change
   • Change in the wording – removing the provisional enrollment requirement on re-entry students
   • Change in the language to clarify the payment of refunds.

5. Virginia College/Biloxi
   • Remove Paralegal AOS degree from approved programs
   • No students enrolled in the program

6. Virginia College/Jackson
   • Discontinuing their Practical Nursing program.
   • No new enrollments as of October 2014
   • Teach-out is in place for all current students
   • Currently still have 3 cohorts enrolled
   • Last class will graduate October 2015
   • VC will continue to provide support through March 2016 for all students

7. WyoTech
   • Submitted a renewal/reinstatement of certificate of registration
   • All GAT and application fees are up to date
   • Notified of a purchase agreement is in place by Zenith Education Group, which is a subsidiary of Education Credit Management Corp (ECMC). Sale is set to take place in January 2015 if all approvals from US Dept of Ed go through.
   • Sale looks to be a positive move. Zenith plans to change the schools from a for-profit to non-profit post-secondary schools.
   • Ms. Verneuille reviewed the current agreement but noted that the agreement was not yet fully approved by US DOE and might change before final approval. This agreement looks to be a good fit and positive move for the schools.
8. New Programs
   - Universal Technical Institute/Florida campus
     o Seeking approval for nine (9) new programs – Motorcycle Specialist programs
     o Vary in length from 48 weeks to 102 weeks with each program adding more specific specializations.
   - Miller Motte Technical College
     o Seeking approval for one new program – IT Support Specialist (AOS degree)
9. Program Modification
   - Virginia College/Online/Biloxi/Jackson campus
     o Seeking approval to change back to 8 and 12 credit hour courses
     o The original courses provided a “significantly better learning experience for the students.”
   - Miller Motte Technical College – Medical Assisting Program – allowing up to 49% of the program courses are now available through their Online consortium agreement
10. Tulsa Welding School
    - Tulsa Welding School has informed the Commission they will add additional teachers to the lab classes to meet all CPSCR Regulations on student-to-teacher ratios.
    - Due to accreditation teacher standards, these individuals do not meet the minimum standards for the accreditor. However, they will meet CPSCR minimum standards.
    - TWS will begin submitting CPSCR Instructor application immediately to obtain approval.

Mr. Otis Stanford asked if the graduate’s time as a teaching assistant will count towards the ACCSC requirement of experience. Ms. Verneuille explained that is does not. ACCSC requires that teachers must have a minimum of three years outside work experience in field to qualify as a teacher in career education courses. The graduates will have to obtain outside work experience to meet the accreditor’s standards.

11. Request for Exemption from Registration
    - Total Change of Heart Ministries
      o Mr. Thomas provided a list of courses they will be offering.

12. Late Gross Annual Tuition Payments
    - Two schools have not paid their fees – Alpha Training Institute in Hattiesburg, MS and Southeastern Training.
    - SEC has notified us that they mailed the check on Thursday (today).
    - Alpha has been notified of the possible suspension but has not reached to inform CPSCR of any problems and has not returned any phone calls or emails on this subject.
• Alpha Training Institute now owes CPSCR for GAT for FY 2014 and agent renewal fee. GAT is not known. Approximate fees owed are between $750 and $1250.

Ms. Verneuille stated that she was informed by Dr. Acey that the school is in a conflict with their insurance company over damage caused by the tornado that went through Hattiesburg this past year. Recommend a formal visit with Dr. Carrie Acey to find out what is going on.

Upon a motion made by Mr. Otis Stanford and a second by Esther Cash, the Commission voted unanimously to approve the Director’s Report.

IV. PUBLIC PARTICIPATION
Education Achievement Council – Dr. Ronnie Nettles & Dr. Joan Haynes

• Dr. Joan Haynes gave a short historical explanation of the graduation rate taskforce’s suggestion of creation of the Education Achievement Council. The council was established by the Mississippi Legislature during the 2010 regular session to establish education achievement goals for the state, monitor and report on the state’s progress toward these goals and prepare an annual report card compiled from the annual reports submitted by each state institution of higher learning and community and junior college in the state. The EAC has set a statewide goal for the State of MS and recognize the importance of the for-profits and independents add to meeting the goal.

• Dr. Nettles, President of Copiah-Lincoln CC and on the MCCA Commission, presented an invitation for the members of CPSCR to participate in EAC’s goals. Dr. Nettles explained the goals of EAC to achieve a 60% educational achievement for the State of MS citizens to obtain a certificate of value. The EAC feels they need a complete picture for the State of MS and wants to invite all to participate. Dr. Haynes stated that we want to celebrate all of our successes and is purely a positive request of participation of numbers of graduates from all programs to meet the 60%.

• Milton Anderson, President of Virginia College Jackson and President of the MS Association of Proprietary School, asked that EAC include a representative from the Proprietary Schools on the Council. He believed it to be a great idea, but would like a seat at the table. Mr. Anderson also explained the a change to non-profit would allow the school to add multiple accreditations. He also thanked Dr. Haynes and MS. Verneuille for providing the schools with true and unfiltered information to them.

• Mr. George Jones, President of Access Training, explained that he was going through family health issues and would be doing the best he could with all those issues.
V. REPORTS

A. School List

- 49 registered school total
  i. 47 Traditional campuses
  ii. 2 online schools

B. Financial Report

- Ms. Kim Verneuille reviewed the reports.

VI. DOCKET ACTION

A. Registrations:

Upon a motion made by Dr. George Terry and a second by Mr. Otis Stanford, the Commission voted unanimously to approve the initial certification:

Certification of Registration (Initial)

- Medical 2, Inc. dba CNA USA – Tupelo, MS
  All Criteria Met – Staff Recommends Approval

Upon a motion made by Ms. Esther Cash and a second by Dr. George Terry, the Commission voted unanimously to approve the renewal certification:

Certification of Registration (Renewal)

- Hearts in Training – Rosedale, MS
- Blue Cliff College - Gulfport, MS
- Saad CNA Training School – D’Iberville, MS
  All Criteria Met – Staff Recommends Approval

Upon a motion made by Mr. Otis Stanford and a second by Dr. George Terry, the Commission voted unanimously to approve the renewal certification upon submission of missing documentation:

- Careers Plus Institute – Batesville, MS
  Missing minor documentation – Staff recommends approval upon submission of all missing documentation.

Upon a motion made by Ms. Esther Cash and a second by Mr. Otis Stanford, the Commission voted unanimously to approve reinstatement of certificate of registration:

Certification of Registration Renewal Reinstatement

- Wyoming Technical Institute – Laramie, WY

Upon a motion made by Dr. George Terry and a second by Ms. Esther Cash, the Commission voted unanimously to approve postponement of renewals until the February 2015 meeting

Certification of Registration Renewal Postpone until February 2015 meeting

- Coastal Truck Driving School – Hammond, LA

B. Agent Permit Application

Upon the Staff’s recommendation, a motion made by Dr. George Terry and a second by Mr. Otis Stanford, the Commission voted unanimously issue agent permits for the following:

Agent Permit Application (Initial)

- Antonelli College/Jackson – Willie Mitchell
- Blue Cliff College – Dale Robinson
- Crescent School of Gaming & Bartending/Robinsonville – Kay LeBeouf & Jon LeBeouf
CNA USA, Inc. – Donna Steele
Delta Technical College/Horn Lake – Lisa Love
Delta Technical College/Ridgeland – Christeen Moffett & Michael Lee
ITT Technical Institute/TN – Tamara Thurman & Jimmie Cooley
ITT Technical Institute/MS – Venita Howard, Alesha Banks & Roderick Wright
Miller Motte Technical College – Tracy Loucks, Jason Hadley, Stephanie Hooper, Kimball Clark, & Samantha Branscome
Virginia College/Jackson – Johnnie Brent
WyoTech/WY – Leanne Westbrook

Upon the Staff’s recommendation, a motion made by Ms. Esther Cash and a second by Dr. George Terry, the Commission voted unanimously to renew agent permits for the following:

Agent Permit Application (Renewal)

- Antonelli College/Online – Lou Bellson (C-2974), Crystal Armstrong (C-3003), Clarence Thompson (C-3001), & Andre Williams (C-2998)
- Blue Cliff College – Virginia Quinn (C-2900) & Kimberly Wilson (C-3007)
- Coastal Truck Driving School – Jules Morales (C-2707)
- Careers Plus Institute – Jarius Lee (C-2434)
- Concorde Career College/TN – Alfred Gann (C-2887), Mindy Grahovac (C-2893), Stefanie Hauff (C-2886), Lisa Nelson (C-2885), Tammy Robinson (C-2894), & Selna Medlin (C-2890)
- Delta Technical College/Ridgeland – Jameel Robinson (C-2990)
- Delta Technical College/Horn Lake – Kerry DeSanto (C-2788) & Cynthia O’Bannon (C-3005)
- Hearts in Training – Yolanda Murry (C-2884)
- Lincoln College of Technology/Memphis – Brian Labovitz (C-2896)
- North MS Training Center – Doris Marquis (C-2918) & George Marquis (C-2917)
- Swift Transportation Academy/TN – Tamala Wilcher-Hill (C-2719)
- Virginia College/Jackson – Vincent Milton (C-2366), Tawana Johnson (C-2780) & Mary Moncure (C-3004)
- Virginia College/Biloxi – Lakeshia Smith (C-2428) & Ian August (C-3002)
- WyoTech/FL – Mariellen Vanthoff (C-2658), Travis Thomas (C-2646), & Kerry Lyke (C-2642)
- WyoTech/PA & WY – Nelida Vigil (C-2979)
- WyoTech/WY, PA & FL – Jeffery Cooksely (C-2769), Keith Kunze (C-2852), & David Groce (C-2568)
C. New Program of Studies
Upon the Staff’s recommendation, a motion made by Mr. Otis Stanford and a second by Ms. Esther Cash, the Commission voted unanimously to approve new programs for the following:
- Miller Motte Technical College – IT Support Specialist Program and 19 new courses
- Universal Technical Institute/FL – 9 new programs - Motorcycle Technician Specialist 48, Motorcycle Technician Specialist 60-1, Motorcycle Technician Specialist 66, Motorcycle Technician Specialist 72-1, Motorcycle Technician Specialist 78, Motorcycle Technician Specialist 84, Motorcycle Technician Specialist 90, Motorcycle Technician Specialist 96-1, and Motorcycle Technician Specialist 102

D. Program Modifications
Upon the Staff’s recommendation, a motion made by Ms. Esther Cash and a second by Mr. Otis Stanford, the Commission voted unanimously to approve program modifications for the following:
- Virginia College/Online/Jackson/Biloxi – revision back to original Network Engineering and Network Technician programs
- Miller Motte Technical College – Medical Assisting program use of DE courses

E. Instructor Approval
Upon the staff’s recommendation, a motion made by Mr. Otis Stanford and a second by Dr. George Terry, the Commission voted unanimously to approve the Instructors as listed for the following schools:
- Delta Technical College/Ridgeland
  - Dwight Brown CDL
- ITT Technical Institute/MS
  - Maurice Stokes Computers/Electronics
- Tulsa Welding School/OK
  - Issac Dru Welding
- Tulsa Welding School/FL
  - Shane Murphy Welding
  - Robert Siefert HVAC
  - Vinate Cummings Electrical
  - Carl Beltzer Motorcycle
- Universal Technical Institute/FL
  - Neil Conn Automotive
  - Ryan Flannery Automotive
  - Frank Gray Automotive/BMW
  - John Glusica Automotive
  - Brian McHugh Automotive/Ford/BMW
  - Martin Torres Automotive
  - Brandon Dotson Automotive
  - George Hamilton Automotive
  - David Watkins HVAC/Automotive
  - George DeGraw Automotive
  - Michael Payne Automotive
• WyoTech/WY
  o Joel Dalby  Adv. Diesel Automotive
  o Greg Hill  Automotive
  o Val Dickson  Diesel Automotive
  o Luke Hawkins  Diesel Automotive
  o Chad Parsons  Adv. Diesel Automotive
  o David Perkins  Automotive
  o Mark Roth  Adv. Diesel Automotive
  o Scott Smith  Diesel Automotive

F. Other
   None

VII. COMPLAINTS
   None

VIII. Executive Session
   None

IX. ADJOURNMENT
Upon a motion made by Dr. George Terry and a second by Ms. Esther Cash, the Commission voted unanimously to approve adjournment.

The meeting adjourned at 2:00 p.m.

Dr. Joan Davis Haynes, Mr. Donald Benjamin, Chairman of
Associate Executive Director the Commission on Proprietary
Commission on Proprietary & College Registration
& College Registration