The Commission on Proprietary School and College Registration (CPSCR) met on Thursday, December 15, 2011, at 1:00 p.m., State Board for Community and Junior Colleges, 3825 Ridgewood Road, Jackson, Mississippi.

Members Present: Mr. Donald Benjamin, Mr. Stan Sullivan, Dr. Barry Mellinger, Dr. George Terry and Mr. Otis Stanford

Staff Attending: Mr. Chuck Rubisoff, Dr. Joan Haynes, Ms. Kim Verneuille, Shana Hansen and Dr. Shawn Mackey


I. CALL TO ORDER
The meeting was called to order by Mr. Donald Benjamin at 1:00 p.m.

II. PRELIMINARIES
A. The invocation was given by Stan Sullivan

B. Acknowledgments / Introductions
Mr. Donald Benjamin offered visitors present the opportunity to make a brief introduction.

All visitors present gave their names and the companies that they represent.

C. Adjustments / Approval of Agenda
Mr. Donald Benjamin asked if there were any adjustments that needed to be made to the agenda. On a motion made by Mr. Otis Stanford and a second by Mr. Stan Sullivan, the Commission voted unanimously to approve the agenda.

D. Approval of Minutes
Mr. Donald Benjamin asked if there were any adjustments that needed to be made to the minutes. On a motion made by Mr. Otis Stanford and a second by Mr. Stan Sullivan, the Commission voted unanimously to approve the minutes of the October 20, 2011 meeting.

E. Shana Hansen administered the Oath of Office to the newest Commission member, Dr. George Terry.

III. DIRECTOR'S REPORT
A. Ms. Kim Verneuille reported that since the October 20, 2011 meeting there have been seven (7) requests for application packets.
B. Ms. Verneuille reported that Blue Cliff College submitted a program modification to their Medical Assisting Degree. The change was to the name (Clinical & Administrative Medical Assisting Program), clock hours (from 1418 to 1240) and credit hours (from 97 to 96).

C. Miller-Motte Technical College submitted two (2) new programs of study - Phlebotomy Technician Certificate Program and Medical Clinical Assistant Diploma. Miller-Motte also had personnel changes to the Admissions & Career Services Departments.

D. Virginia College/Jackson submitted program modification for the Administrative Assistant program and dropped four (4) program offerings:
   - Accounting Assistant Diploma
   - Human Resources management AAS
   - Therapeutic Massage Diploma and AAS

D. Virginia College, Online campus, submitted an address change.

E. Ms. Verneuille informed the Commission that CRW Truck Driving changed their address from Indianola to Belzoni, MS and had a change in ownership. Mr. Andre Curry is no longer with the company. New incorporation papers were received. We are still awaiting CPSCR paperwork.

F. Alpha Training Institute did no enroll students for the 2011 school year. A letter was requested to verification purposes as no gross annual tuition is paid for that year.

G. Wyoming Technical change Admissions Directors.

H. U.S. Department of Education notified us that Midwest Technical, parent company to Delta Technical College, was approved to accept HEA and Title VI funds.

I. Gray & Associates, DBA The Learning Curve< had all bonds cancelled in June 2011. Through numerous attempts over 6 months to rectify the issue, Ms. Verneuille was informed by Latrina Gray that the school has not had any students and cannot afford the bonds right now. She asked for a suspension of the certificate for 90 days. In discussion with Dr. Haynes, the Commission has no process to do that. Ms. Verneuille asked that the certificate be cancelled and Gray and Associates may reapply if they wish to as a new school.

J. Ms. Verneuille reported on three (3) schools that will be engaging in No Further Activities.
   a. Harrison College
   b. Asbury Theological Seminary
   c. Enterprise State Community College - Alabama Aviation Center

K. Ms. Verneuille reported that a training took place on December 2, 2011
for all schools to learn about the new rules and regulation that went into place in July 2011. The event had 35 attendees representing 17 schools. Three main ideas came from the discussion:
  a. Starting a professional organization for the schools.
  b. More regular meetings for school leaders to voice challenges and ideas.
  c. Possible state conference for collaboration among schools.

L. Ms. Verneuille informed and reviewed a blog she established as an informational place for articles and items pertaining to Proprietary education. The blog is a housing for articles where President’s and Academic Deans can find information on one site to help save time.

**Upon a motion made by Dr. Barry Mellinger and a second by Mr. Otis Stanford, the Commission voted unanimously to approve the Director’s Report.**

IV. PUBLIC PARTICIPATION
Mr. Milton Anderson, President of Virginia College/Biloxi, stated that the meeting held on December 2, 2011 was a very positive event. He also stated it was the first he has attended that focused on Proprietary and the challenges they face. He complimented the leadership of Ms. Verneuille and stated she was a good choice for the job and he looked forward to more productive meetings. Ms. Edna Higgins, President of Virginia College/Biloxi, agreed with Mr. Anderson’s statement on the meeting and the new Director.

V. REPORTS
A. School List
B. Financial Report

VI. DOCKET ACTION
A. Registrations: Certification of Registration (Initial)
Upon the Director’s recommendation, Grand Canyon University was asked to be deferred to the February Meeting pending missing documentation on Instructor’s for the school.

Registrations: Certification of Registration (Renewal)
Upon the Director’s recommendation, Alpha Training Institute (C-642) has met all criteria for renewal.

Upon the Director’s recommendation, Micro Teachers, DBA New Horizon’s (C-652) has met all criteria for renewal.

Upon the Director’s recommendation, Swift Driving Academy (C-616) has met all criteria for renewal.

**Upon a motion made by Mr. Otis Stanford and a second by Dr. Mellinger, the Commission voted unanimously to approve the recommendation.**
B. Agent Permit Application (Initial)
Upon the Director’s recommendation, a motion made by Mr. Otis Stanford and a second by Dr. Barry Mellinger, the Commission voted unanimously to issue agent permits for the following:

- Fae-Amber N. Barnes of Virginia College/Biloxi
- Marc Amendola, Jason Matthews, Manuel Robello, & Erin Winker of Wyo Tech/FL
- Craig Felder of Wyo/Tech PA, WY, CA, & FL
- Sue Law of Micro Teachers DBA New Horizon’s Learning Center

Agent Permit Application (Renewal)
Upon the Director’s recommendation, a motion made by Mr. Otis Stanford and a second by Dr. Barry Mellinger, the Commission voted to issue agent permits with Mr. Stan Sullivan abstaining, for the following:

- Letha Hanssen (C-2545) & Jimmy Burse (C-2547) of ITT Technical/Madison
- Nicole Simpson (C-2575) & Candyce Sims (C-2682) of Antonelli College/Online
- Vincent Milton (C-2366), Baylis Lee (C-2185), & Terri Griffin (C-2262) of Virginia College/Biloxi
- Tamala Wilcher (C-2719) & Tamara Strickland (C-2718) of Swift Transportation
- Bill Shenesey (C-2591) of Crescent City Gaming & Bartending
- Betina Yurkus (C-2404), Carol Chavez (C2477), & Lakeisha Smith (C-2484) of Virginia College/Biloxi
- Carrielyn Acey (C-2666) of Alpha Training Institute
- Martin Dempsey (C-2572) of Nashville Auto Diesel

C. New Program of Studies
Upon the Director’s recommendation, a motion made by Mr. Otis Stanford and a second by Dr. Barry Mellinger, the Commission unanimously voted to approve the two (2) programs (Medical Clinical Assistant Diploma & Phlebotomy Technician) for Miller-Motte Technical College.

Upon the Director’s recommendation, a motion made by Mr. Otis Stanford and a second by Dr. Barry Mellinger, the Commission unanimously voted to approve the program modifications for Blue Cliff College and Virginia College.

D. Exemptions

E. Instructor Approval
Upon the Director’s recommendation, a motion made by Dr. Barry Mellinger and a second by Mr. Otis Stanford, the Commission voted unanimously to approve the Instructor’s list for the following schools:

- Wyoming Technical
- Virginia College/Biloxi
- ITT Technical Institute
- Miller-Motte Technical College
F. Other
Dr. George Terry asked if it would be easier to eliminate the request for high school transcripts. Dr. Haynes explained that it is in the Rules and Regulations but it might be an item for the Commission to discuss at a later meeting.

Chuck Rubisoff discussed the media accounts surrounding Virginia College’s arbitration with students in regard to the Practical Nursing Program. He discussed that the Commission should authorize an investigation to determine whether there is good cause to believe that Virginia College or its employees and agents violated Section 75-60-19 by presenting to prospective students misleading, false or fraudulent information regarding the accreditation status of its practical nursing program.

Dr. Mellinger asked if the investigation would interfere with the legal proceedings. Mr. Rubisoff said the findings of the investigation were to determine if the Commission needed a hearing and to follow up on the controversy.

Dr. Mellinger asked how it might affect the outcome should the courts not find anything and this Commission does? Mr. Rubisoff said that information would be for the courts to decide if that happens.

Dr. Mellinger asked for the Staff’s thought’s on the request. Dr. Haynes stated she had reviewed the information presented by Mr. Rubisoff and that it denoted a review in regard to the statue and supported the recommendation.

Mr. Otis Stanford made a motion to launch an investigation into Virginia College’s actions into the Practical Nursing program. Dr. Mellinger seconded the motion. The commission unanimously voted to start an investigation.

VII. COMPLAINTS
None.

VIII. ADJOURNMENT
The meeting adjourned at 1:40 p.m.

Dr. Joan Davis Haynes,  
Associate Executive Director  
School on Proprietary School & College Registration

Mr. Donald Benjamin, Chairman of  
the Commission on Proprietary  
& College Registration