MINUTES
COMMISSION ON PROPRIETARY SCHOOL AND COLLEGE
REGISTRATION
August 16, 2012

The Commission on Proprietary School and College Registration (CPSCR) met on
Tuesday, June 26, at 1:00 p.m., Mississippi Community College Board, 3825 Ridgewood
Road, Jackson, Mississippi.

Members Present: Mr. Donald Benjamin, Dr. Barry Mellinger, Dr. George Terry and Mr.
Otis Stanford

Staff Attending: Mr. Chuck Rubisoff, Dr. Joan Haynes, and Ms. Kim Verneuille

Visitors Present: Dr. John Peterson of Miller-Motte Technical College, Milton Anderson,
& Tasha Lock of Virginia College Jackson campus, Will Brancamp & Kimberly Nichols
of Virginia College Biloxi campus, Audra Kimble and Debbie Moore of Antonelli
College, J.T. Robinson of CRW Truck Driving School, Mr. George Jones of Healthcare
Institute, Stephan Williams of Friends of Children of MS, and Dr. Fran Sanders &
Ibrabina Sidibe of Healing Touch Career College.

I. CALL TO ORDER
The meeting was called to order by Mr. Donald Benjamin at 1:00 p.m.

II. PRELIMINARIES
A. The invocation was given by Dr. Barry Mellinger.

B. Acknowledgments / Introductions
Mr. Donald Benjamin offered visitors present the opportunity to make a
brief introduction.

All visitors present gave their names and the companies that they
represent.

C. Adjustments / Approval of Agenda
Mr. Donald Benjamin asked if there were any adjustments that needed to
be made to the agenda. On a motion made by Dr. Barry Mellinger and a
second by Mr. Otis Stanford, the Commission voted unanimously to
approve the agenda.

D. Approval of Minutes
Mr. Donald Benjamin asked if there were any Dr. Barry Mellinger and a
second by Mr. Otis Stanford, the Commission voted unanimously to
approve the minutes of the June 26, 2012.

III. DIRECTOR'S REPORT

1. Ms. Kim Verneuille reported that since the June 26, 2012 meeting there
have been two (2) request(s) for application packet.
2. Ms. Verneuille reported on ten (10) schools that will be engaging in No Further Activities.

- Martinsburg Institute
- University of St. Augustine for Health Services
- Rasmussen College
- University of Wisconsin – Stout
- Gemological Institute of America
- Toccarra Falls College
- Eastern Arizona College
- Everblue
- Allied Health Institute
- American University

3. CRW Truck Driving School has submitted an address change from Belzoni to Jackson, MS.

4. Miller Motte Technical College – has submitted approval for a new medical assisting diploma program along with eight new courses.

5. Virginia College – has submitted paperwork on a new Director for the Biloxi campus.

6. Delta Technical College is informing the Commission of a new investor in the college. This investor is Summer Street Capital III, L.P. and will have a 49% ownership. However, Mr. Brian Huff will retain 51% of the company and continue on as CEO. No management changes in the overall organization.

7. Final Financial aid audit by the US Department of Education was completed for Crescent City School of Gaming & Bartending. All findings were satisfied to US DOE.

8. Nashville Auto-Diesel College is requesting approval of a name change to Lincoln College of Technology and a new program of study in Office Technology Professional as part of their two-year certificate renewal.

9. Antonelli College:
   - Antonelli College has made modifications to the previously submitted programs in our April meeting to meet ACCSC definitions of an occupational/technical degree.
   - They are submitting for approval of 115 new courses to be offered in 11 restructured programs.
   - Request to offer a Practical Nursing program. Our approval is only to allow the institution permission to offer and continue on the process with MCCB to develop the program. The program must go through the approval process established by MCCB. Should the program not be approved, the approval to offer will be rescinded.
10. **SkillMasters, Inc.:**
   - Certified letter was mailed to Mr. Twiner and to date, no response has been received.

Ms. Verneuille stated that both Skillmasters, Inc. and the Practical Nursing program for Antonelli were also in the docket for a spate vote by the Commission members.

**Upon a motion made by Dr. Barry Mellinger and a second by Dr. George Terry, the Commission voted unanimously to approve the Director’s Report with the amendmen to notify SkillsMasters, Inc. of intended actions.**

IV. **PUBLIC PARTICIPATION**
Mr. Anderson thanked Ms. Verneuille for her guidance.

V. **REPORTS**
   A. **School List**
   B. **Financial Report**
      Dr. Joan Haynes reviewed the reports explaining each section’s content and report fees collected.

VI. **DOCKET ACTION**
   A. **Registrations: Certification of Registration (Initial)**
      None

      Registrations: Certification of Registration (Renewal)
      Upon Staff recommendation of approval for renewal of the following certificates of registration:
      1. **ITT Technical Institute (C-643),** pending receipt of GAT funds.
      3. **Taylor Dental Assisting School (C-635),** pending receipt of GAT funds.
      4. **National College of Business & Technology (C-638).**
      5. **Antonelli College (C-102),** pending receipt of course funds and instructor information.
      6. **Universal Technical Institute – Florida (C-117)**
      7. **NASCAR Technical Institute (C-619)**
         **Upon a motion made by Dr. Barry Mellinger and a second Dr. George Terry by the Commission voted unanimously to approve the recommendation**
Upon the staff’s recommendation postpone until October meeting:

2. **DSC Training (C-614)** – receipt of partial application and renewal fee. Will proactively notify the school via certified mail of possible cancellation.

8. **CNA Training Center, Inc. (C-637)** – Application received August 2, 2012

9. **E-Delta Learning Institute (C-636)** – application has not yet been received. Will proactively notify the school via certified mail of possible cancellation.


Upon a motion made by Dr. Barry Mellinger and a second Dr. George Terry by the Commission voted unanimously to approve postponement to October meeting.

B. **Agent Permit Application (Initial)**

Upon the Staff’s recommendation, a motion made by Mr. Otis Stanford and a second by Dr. George Terry, the Commission voted unanimously to issue agent permits for the following:

- WyoTech/FL, WY, PA, CA & FL – Keith Kunze & Patrick Thomas
- Universal Technical Institute/ NASCAR, TX & FL – Jayson Purdy
- ITT Technical Institute/TN-Eboni Johnson-Eaton, Brittney Woods, & Erica Lawrence
- ITT Technical Institute/MS – Rafael Anderson
- Crescent School of Gaming & Bartending – Stephanie Winberry
- Antonelli College/Hattiesburg – Rosalyn Ross-Heard
- Antonelli College/Jackson – Terri Griffin & Jarad Held
- Antonelli College/Online – Harmony Georetta Lowe & Nirmal Vaghasiya
- Virginia College/Jackson – Brystal Ransom & Diane Bass
- Virginia College/Biloxi – Nancy Powell
- Miller-Motte Technical College - Christine Carson, Camille Ballentine, & Krystle Jordon

**Agent Permit Application (Renewal)**

Upon the Staff’s recommendation, a motion made by Dr. Barry Mellinger and a second by Mr. Otis Stanford, the Commission voted unanimously to issue agent permits for the following:

- WyoTech/FL, WY, PA, CA, & FL – Jeffery Cooksley (C-2769)
- WyoTech/FL – Angela Sites (C-2645), Travis Thomas (C-2646), Kerry Lyke (C-2642), Jeffery Harris (C-2652), & Mariellen VantHoff (C- 2658
- SEC Training Center – Fletcher Hawkins (C-2208)
- Nashville Auto Diesel College – Cynthia Whitley (C-2431)
- Universal Technical Institute/TX – Thomas Teschler (C-2647)
- Blue Cliff College – Albert Frazier (C-2570), Sharon Ansley (C-2717), Denise Crouse (C-2571) & Kimberly Wilson (C-2550)
- ACE Training Center, Inc. – Doris Kay Ferguson (C-2179) & Carl Ferguson (C-2023)
• ITT Technical Institute/TN – Vironca Triplett (C-2763)
• Truck Driver Institute – Kristi Bell (C-2639)
• National College of Business & Technology – Michael Wright (C-2664) & James Gary Adcox (C-2663)
• Delta Technical Institute – Samantha Moore (C-2759)
• Antonelli College/Hattiesburg – Angela Brown (C-2661)
• Antonelli College/Jackson – Catherine Young (C-2641)
• Virginia College/Biloxi – Kimi Smith (C-2766)
• Virginia College/Jackson – Dorothy Ellen Denman (C-2768)
• Taylor Dental Assisting – Austin Taylor (C-2408) & Ariel Taylor (C-2409)

C. **New Program of Studies**
Upon the Staff’s recommendation, a motion made by Dr. Barry Mellinger and a second by Dr. George Terry, the Commission **voted unanimously** to issue agent permits for the following:

Dr. Haynes added the piece done with MCCB is for accreditation of the nursing program making the students eligible to take the NYCLEX exam.

- Miller Motte Technical College –
  - Medical Assisting Diploma Program
  - Eight new courses
- Antonelli College
  - Restructure of all programs and new courses
  - Request to offer Practical Nursing
- National College of Business & Technology
  - Office Technology Professional

D. **Exemptions**
None

E. **Instructor Approval**
Upon the staff’s recommendation, a motion made by Dr. Barry Mellinger and a second by Mr. Otis Stanford, the Commission **voted unanimously** to approve the Instructors as listed for the following schools:

- Antonelli College - Online
- Delta Technical College – Ridgeland
- Delta Technical College – Horn Lake
- Virginia College – Biloxi
- Universal Technical Institute
- Wyoming Technical Institute
E. Other

Upon the staff’s recommendation, a motion made by Dr. Barry Mellinger and a second by Dr. George Terry, the Commission voted unanimously to approve:

- SkillsMasters, Inc. cancellation of certificate of registration.

Dr. Haynes explained that we had received a cancellation of the school surety bond for Skillmasters. At the last meeting, Commissioners asked for a formal notification via certified mail to the school owner. This was done, but we have received no communication from the school on the status of a new bond.

Chuck Rubisoff answered a question by Dr. Mellinger on if all procedures had been followed. Mr. Rubisoff stated that it had and that action taken could prevent a future loss to students who might be recruited if the certificate is left active.

- Mr. Stan Sullivan’s Resignation from the Commission

Dr. Haynes stated that staff had received a letter from Mr. Stan Sullivan resigning from the Commission effect August 15, 2012. Dr. Haynes read only part of the letter received. Mr. Sullivan stated that he felt it was in the Commission’s best interest that he resigns from the Commission after 12 years of service and would continue to work in the industry as an owner.

Dr. Haynes explained per our regulations and statute that the new Commissioner would need to be actively participating in the proprietary industry and from the 5th district as originally drawn. This would take some research for a recommendation and ask the MCCB board for their thoughts. The person asked to serve will have to be carefully research to keep them from having any conflicts of interest due to the way in which the statute is written.

Dr. Mellinger asked if the Community College Board would make the recommendation. Dr. Haynes explained that upon reading the statute again that the Community College Board makes the appointment at the start of a new term but if it is a replacement of an existing term, the Commission makes the appointment. With that said, Dr. Terry was a replacement of Dr. Deberry’s term. In need of a vote to approve Dr. George Terry, Mr. Benjamin called for a motion.

Dr. Barry Mellinger suggested a look at changing the law. Chuck Rubisoff stated that might be a good idea. Dr. Haynes and Ms. Verneuille agreed and with the growth of the industry, it might be in the best interest of the Commission to review the statute.

Mr. Benjamin called for a motion and stated he would be voting to have a quorum. Dr. Mellinger made a motion and Mr. Otis Sanford second. The Commission voted unanimously to approve Dr. George Terry as member of the Commission for Proprietary Schools and College Registration.

Chuck Rubisoff explained that there is a provision in the law allowing all of Dr. Terry’s votes to be valid even though this action was not taken earlier.

Mr. Benjamin asked about recognition of Mr. Stan Sullivan’s service to the Commission. Dr. Mellinger made a motion that the Staff drafts a resolution in recognition of Mr. Stan Sullivan’s service to the
Commission. Mr. Otis Sanford second. The Commission voted  
unanimously to approve a resolution be drafted and presented to Mr. Stan 
Sullivan for his 12 years of service to the Commission on Proprietary 
Schools and College Registration.

VII. COMPLAINTS
None

VIII. ADJOURNMENT
Upon a motion made by Dr. Barry Mellinger and a second by Mr. Otis Stanford 
the Commission voted unanimously to approve adjournment.

The meeting adjourned at 1:30 p.m.

Dr. Joan Davis Haynes, 
Associate Executive Director 
Commission on Proprietary School 
& College Registration

Mr. Donald Benjamin, Chairman of 
the Commission on Proprietary 
& College Registration