MINUTES
COMMISSION ON PROPRIETARY SCHOOL AND COLLEGE REGISTRATION
August 18, 2011

The Commission on Proprietary School and College Registration (CPSCR) met on Thursday, August 18, 2011, at 1:00 p.m., State Board for Community and Junior Colleges, 3825 Ridgewood Road, Jackson, Mississippi.

Members Present:  Mr. Donald Benjamin, Mr. Stan Sullivan, Dr. Barry Mellinger, and Mr. Otis Stanford

Staff Attending:  Dr. Eric Clark, Mr. Chuck Rubisoff, Dr. Joan Haynes, and Mrs. Marilyn Gardner

Visitors Present:  Mrs. Debbie Moore, Mrs. Audra Kimball, and Ms. Kim Verneuille of Antonelli College/Jackson campus, Dr. John Peterson of Miller-Motte Technical College, and Mr. George Jones of Healthcare Institute of Jackson, Inc.

I. CALL TO ORDER
The meeting was called to order by Mr. Donald Benjamin at 1:00 p.m.

II. PRELIMINARIES
A. The invocation was given by Mr. Otis Stanford

B. Acknowledgments / Introductions
Mr. Donald Benjamin offered visitors present the opportunity to make a brief introduction.

All visitors present gave their names and the companies that they represent.

C. Adjustments / Approval of Agenda
Mr. Donald Benjamin asked if there were any adjustments that needed to be made to the agenda. On a motion made by Mr. Stan Sullivan and a second by Mr. Otis Stanford, the Commission voted unanimously to approve the agenda.

D. Approval of Minutes
Mr. Donald Benjamin asked if there were any adjustments that needed to be made to the minutes. On a motion made by Dr. Barry Mellinger and a second by Mr. Otis Stanford, the Commission voted unanimously to approve the revised minutes of the June 14, 2010 meeting to show that Dr. Barry Mellinger and Dr. Roy DeBerry were in attendance.
III. DIRECTOR’S REPORT

A. Dr. Joan Haynes reported that since the April 21, 2011 meeting there have been six (6) requests for application packets.
   - Harrison College – Indianapolis, IN
   - Prime Allied Health & Training Center – Shelby, MS
   - Dr. Cindy Elliott – Jackson, MS
   - Chamberlain College of Nursing – Downers Grove, IL
   - Children’s University Achievement Corporation – Yazoo City, MS
   - David Firestone – Jackson, MS

B. Dr. Haynes reported that Virginia College, Jackson campus, submitted program modifications for the Network Engineering program.

C. Wyoming Technical Institute announced that Mr. Christopher Barton will serve as the new Director of Education at the Ormond Beach, FL campus.

D. Dr. Haynes reported that Wyoming Technical Institute submitted a new catalog addendum for all campuses, effective July 1, 2011. It is our understanding that the changes include academic and financial policies that will allow the campuses to remain in compliance with the Program Integrity Rules through the U. S. Department of Education.

E. Miller-Motte Technical College submitted a new catalog addendum, and enrollment contract, effective July 1, 2011.

F. Dr. Haynes informed the Commission that Nashville Auto-Diesel College had submitted correspondence requesting approval to change the school name on July 18, 2011. Ms. Joan King with Nashville submitted an email on August 17, 2011 indicating that the school has deferred the request to change their name.

G. Dr. Haynes reported that the Department of Education mailed a letter informing her of some minor findings for Crescent School of Gaming and Bartending found when conducting an audit.

H. Dr. Haynes reported that revisions for the CPSCR Rules and Regulations were submitted to the Secretary of State’s Office (SOS) for review on July 22, 2011. The final submission will be thirty days after the SOS notifies her of no public comments.

   She added that the CPSCR staff is in the process of updating all CPSCR applications and forms.

   Upon a motion made by Dr. Barry Mellinger and a second by Mr. Otis Stanford, the Commission voted unanimously to approve the Director’s Report.

IV. PUBLIC PARTICIPATION
V. REPORTS
A. School List
B. Financial Report

VI. DOCKET ACTION
A. Registrations: Certification of Registration (Initial)
Upon the Director’s recommendation, a motion made by Mr. Otis Stanford and a second by Dr. Barry Mellinger the Commission voted unanimously to approve the Certification request for Randy Hare School of Dog Trainers (C-659).

Upon the Director’s recommendation, a motion made by Dr. Barry Mellinger and a second by Mr. Stan Sullivan, the Commission voted unanimously to defer approval for the Certification request for J & J Career College until all financial information is submitted for review.

Registrations: Certification of Registration (Renewal)
None at this time

B. Agent Permit Application (Initial)
Upon the Director’s recommendation, a motion made by Dr. Barry Mellinger and a second by Mr. Otis Stanford, the Commission voted unanimously to issue agent permits for the following:

- Cynthia Violanti-Brown (C-2758) of Wyoming Technical Institute/WY, PA, CA, & FL
- Samantha Moore (C-2759) of Delta Technical College/Horn Lake
- Teva Thomas (C-2760), Erica Crunkilton (C-2761) & LuFunya Robinson (C-2762) of Antonelli College/Jackson
- Vironca Triplett (C-2763) of ITT Technical Institute/TN
- Kevin Brooks (C-2764) of Wyoming Technical Institute/PA
- Steven Lange (C-2765) of Wyoming Technical Institute/WY, PA, CA, & FL
- Kimi Smith (C-2766) and Nancy Kilduff (C-2767) of Virginia College/Biloxi
- Dorothy Denman (C-2768) of Virginia College/Jackson
- Jeffrey Cooksley (C-2769) of Wyoming Technical Institute/WY, PA, CA. & FL
- Lauren James (C-2770) of Antonelli College/Hattiesburg
- Heidi Brescher (C-2771) and Melissa Roberts (C-2772) of Miller-Motte Technical College
- Lakisha Buffington of J & J Career College deferred until the October meeting pending agent bond

Agent Permit Application (Renewal)
Upon the Director’s recommendation, a motion made by Dr. Barry Mellinger and a second by Mr. Stan Sullivan, the Commission voted unanimously to issue agent permits, for the following:

- Shirley Walker McGee (C-2629) of Friends of Children of MS
• Spencer Nash (C-2659) of E-Delta Learning Institute
• Kelli Ricci (C-2643) and Lawrence Romero, Sr. (C-2644) of Wyoming Technical Institute/FL
• Kristi Bell (C-2639) of Truck Driver Institute
• David Groce, Jr. (C-2568) of Wyoming Technical Institute/WY, PA, CA, and FL
• Thomas Teschler (C-2647) of Universal Technical Institute/TX
• Tonya Cassidy (C-2667) of Virginia College/Jackson
• Austin Taylor (C-2408) and Ariel Taylor (C-2409) of Taylor Dental Assisting School
• James Adcox (C-2663) and Michael Wright (C-2664) of National College of Business and Technology
• Sophia Fairley (C-2617) of Virginia College/Biloxi
• Kerry Lyke (C-2642), Mariellen VantHoff (C-2644), Angela Sites (C-2645), Travis Thomas (C-2646), Gregory Bedford (C-2650), Jeffrey Harris (C-2652), and Barbara Kangas (C-2668) of Wyoming Technical Institute/FL
• Carl Ferguson (C-2023) and Kay Ferguson (C-2179) of Ace Training Center, Inc.

C. **New Program of Studies**
Upon the Director’s recommendation, a motion made by Mr. Otis Stanford and a second by Dr. Barry Mellinger, the Commission **voted unanimously** to approve Stepping Stone Career College new program of study requests for **LPN Program and LPN Expanded Role IV Therapy**.

Upon the Director’s recommendation, a motion made by Mr. Otis Stanford and a second by Dr. Barry Mellinger, the Commission **voted unanimously** to approve Virginia College/Alabama on-line new program of study requests for **Network Engineering program**.

D. **Exemptions**

E. **Instructor Approval**
Upon the Director’s recommendation, a motion made by Mr. Stan Sullivan and a second by Mr. Otis Stanford, the Commission **voted unanimously** to approve the Instructor’s list for the following schools:
- ITT Technical Institute/TN
- Miller-Motte Technical College
- Virginia College/Biloxi
- Virginia College/Jackson
- Wyoming Technical Institute/FL
- Wyoming Technical Institute/PA
- Wyoming Technical Institute/WY

F. **Other**
The next CPSCR meeting was set for Thursday, October 20, 2011 to begin at 1:00 p.m.
VII. COMPLAINTS

Executive Session

Upon a motion made by Dr. Barry Mellinger and second by Mr. Otis Stanford, the Commission voted unanimously to close the meeting to determine the need for an executive session.

Following discussion, a motion was made by Dr. Barry Mellinger, seconded by Mr. Otis Stanford, for the Commission to go into executive session to discuss the complaint by Ms. Katie Dean against Truck Driver Institute. The Commission voted unanimously to go into executive session.

Following discussion in executive session, upon a motion made by Dr. Barry Mellinger and a second by Mr. Stan Sullivan, the Commission voted unanimously not to take any action regarding the complaint received based on the information provided by Ms. Katie Dean and Truck Driver Institute.

The meeting was reopened for the public.

VIII. ADJOURNMENT

The meeting adjourned at 1:40 p.m.

Dr. Joan Davis Haynes, Associate Executive Director School on Proprietary School & College Registration

Mr. Donald Benjamin, Chairman of the Commission on Proprietary & College Registration