The Commission on Proprietary School and College Registration (CPSCR) met on Thursday, April 19, at 1:00 p.m., State Board for Community and Junior Colleges, 3825 Ridgewood Road, Jackson, Mississippi.

Members Present: Mr. Donald Benjamin, Mr. Stan Sullivan, and Mr. Otis Stanford

Staff Attending: Mr. Chuck Rubisoff, Dr. Eric Clark, and Ms. Kim Verneuille,


I. CALL TO ORDER
The meeting was called to order by Mr. Donald Benjamin at 1:00 p.m.

II. PRELIMINARIES
A. The invocation was given by Donald Benjamin.

B. Acknowledgments / Introductions
Mr. Donald Benjamin offered visitors present the opportunity to make a brief introduction.

All visitors present gave their names and the companies that they represent.

C. Adjustments / Approval of Agenda
Mr. Donald Benjamin asked if there were any adjustments that needed to be made to the agenda. On a motion made by Mr. Otis Stanford and a second by Mr. Stan Sullivan, the Commission voted unanimously to approve the agenda.

D. Approval of Minutes
Mr. Donald Benjamin asked if there were any adjustments that needed to be made to the minutes. On a motion made by Mr. Otis Stanford and a second by Mr. Stan Sullivan, the Commission voted unanimously to approve the minutes of the December 15, 2011, meeting with two minor corrections.

III. DIRECTOR’S REPORT

1. Ms. Kim Verneuille reported that since the February 19, 2011 meeting there have been one (3) request for application packet.
2. CRW Truck Driving School has submitted a Change of Owner request. All documents from the Secretary of State as the official gent and owner of the school.

3. Wyoming Technical College has submitted paperwork for a Director of Student Services for the Sacramento campus.

4. Ms. Verneuille reported on thirteen (13) schools that will be engaging in No Further Activities.
   - East Carolina University
   - Performance Training Institute
   - Harrison College
   - Asbury Theological Seminary
   - Enterprise State Community College
   - Bay State College
   - Stephen F. Austin State University
   - Colorado Technical University
   - International Academy of Design & Technology
   - Briarcliffe College
   - Le Cordon Bleu
   - American Intercontinental University
   - Chicago School of Professional Psychology

5. **In State Distance Learning Criteria** - Ms. Kim Verneuille explained the purpose of establishing criteria for in-state distance learning schools. Ms. Verneuille stated the criteria has been published with the Secretary of State’s office for public comment for 30 days, no comments have been received.

6. **Change of Next Commission Meeting** - In an effort to attend a conference for APSCU. We presently have around 15 schools that a members. Ms. Verneuille would like to attend which would fall on the regular scheduled meeting.

7. **Conflict of Interest Laws Affecting CPSCR Members - Statements of Economic Interest** – Ms. Verneuille explained the importance for Commission members to complete the Statements of Economic Interests located on the MS Ethics Commission website @ www.ethics.state.ms.us. She explained that the law requires all members of any state board or commission, with the exception of advisory boards, to file Statements of Economic Interest (“SEI’s”) with the Mississippi Ethics Commission. MCA 25-4-25.

   She discussed the penalties noted by the Ethics Commission for not filing this information and the deadline for of May 1, 2012 for completion. Mr. Chuck Rubisoff provided a contact and additional paperwork to each Commission member for completion.

Upon a motion made by Mr. Stan Sullivan Stanford and a second by Mr. Otis the Commission voted unanimously to approve the Director’s Report.
IV. PUBLIC PARTICIPATION
Ms. Katherine Windom of CRW Trucking Driving stated that they have not received to date any information in regard to legal action. Mr. Benjamin then explained that the Commission responsibility is to act on the documents presented to them by the school owner and that all the documents were present to approve his ownership of CRW Truck Driving. He asked if any legal action had been taken. Ms. Windom said none had. However, she was informed by the Secretary of State’s office that she could submit paperwork to them stating she was the owner of the school since legally she is still an owner in the company. She stated that she has not received anything from Mr. Robinson’s attorney in regard to any legal action having been taken. Mr. Benjamin said that the Commission would respond to any changes within the framework of the State that designates ownership. Everything as of this date is shows Mr. Robinson. Mr. Benjamin referred to Mr. Rubisoff for verification, who confirmed the present information and any changes in that information, the Commission would respond in corindance.

Stephanie Redmond of Friends of Children as if there was anyone in the State to partnerships in the MS Delta to assist students.

V. REPORTS
A. School List
B. Financial Report

VI. DOCKET ACTION
A. Registrations: Certification of Registration (Initial)
Upon the staff’s recommendation, Carrington College of California submitted an initial application for registration.
Upon a motion made by Mr. Otis Stanford and a second Mr. Stan Sullivan by the Commission voted unanimously to approve the recommendation.

Registrations: Certification of Registration (Renewal)
Upon the staff’s recommendation, Systems, IT, Inc. (C-634) submitted their renewal.

Upon the staff’s recommendation, The Allied Health Institute (C-653) submitted their renewal.

Upon the staff’s recommendation, Friends of Children of Mississippi, Inc. (C-625) submitted their renewal.

Upon the staff’s recommendation, Delta Technical Institute, (C-624) submitted their renewal.

Upon the staff’s recommendation, CompuSystems, Inc. (C-626) submitted their renewal. 
Sullivan by the Commission voted unanimously to approve the recommendation.

B. **Agent Permit Application (Initial)**
Upon the Director’s recommendation, a motion made by Otis Stanford and a second by Mr. Stan Sullivan, the Commission *voted unanimously* to issue agent permits for the following:

- ITT Technical Institute/ Madison - Robert Dawson & Marcus Jamison
- ITT Technical Institute /Cordova - Mary Houston
- Universal Technical Institute/NASCAR, FL, & TX - Philip Rodriguez
- WyoTech/WY - Jadeen Mathis & Gregory Taylor
- WyoTech/FL - Randi Parker & Christopher S. Lee
- New Horizons of New Orleans - Joe Morse
- Virginia College - Jackson - Jessica Dixon & Pamela Nicole Greer
- Miller-Motte Technical College - Hilde Kathrine Flynt & Eileen Southam
- Carrington College - Zava Dowling

**Agent Permit Application (Renewal)**

- Antonelli College/Online - Jameel Robinson (C-2737) & Brandi Gunderson (C-2736)
- Universal Technical Institute/FL - Marissa Kersh (C-2743)
- Virginia College/Biloxi - Camille McCarthy-Ratcliff (C-2558)
- ITT Technical Institute/Madison - John Holmes (C-2616) & Corey Armstrong (C-2566)
- ITT Technical Institute/Cordova - Timesha Sampson (C-2738)
- Crescent School of Gaming & Bartending - Marla Grewe (Crumpler) (C-2728)
- Friends of Children, Inc. - Shirley McGee (C-2629)
- Truck Driver Institute - Will Robinson (C-2559)
- Miller Motte Technical College - Brandy Dunmeyer (C-2741), Katreia Wilson (C-2742), Joanna Williams (C-2740) & Rosalia Villard-Lee (C-2739)
- Healthcare Institute of Jackson - George Jones (C-1996)
- The Allied Health Institute - Glora Aregham (C-2615)
- Nashville Auto Diesel College - Robert Black (C-2528)

C. **New Program of Studies**
- None

D. **Exemptions**
- None

E. **Instructor Approval**
Upon the staff’s recommendation, a motion made by Mr. Stan Sullivan and a second by Mr. Otis Stanford, the Commission *voted unanimously* to approve the Instructors as listed for the following schools:

- WyoTech
- UTI - NASCAR Technical Institute NC
- Virginia College Biloxi
F. Other
None

VII. COMPLAINTS

None.

VIII. Executive Session

a. Mr. Otis Stanford made a motion for the Commission to go into Executive Session is regard to the assessment of a visit with Virginia College and their Practical Nursing Program. See Attached – Not for Public Record
b. Mr. Benjamin announced that the Commission discussed Virginia College’s Practical Nursing program and took no action at this time.
c. Next meeting will take place Tuesday, June 26, 2012.

IX. ADJOURNMENT

Upon a motion made by Mr. Stan Sullivan Stanford and a second by Mr. Otis the Commission voted unanimously to approve adjournment.

The meeting adjourned at 2:40 p.m.

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Dr. Joan Davis Haynes, Mr. Donald Benjamin, Chairman of
Associate Executive Director the Commission on Proprietary
School on Proprietary School & College Registration & College Registration